

## BRICKENDON LIBERTY PARISH COUNCIL

MINUTES of the Brickendon Liberty Parish Council meeting held on Thursday, 27 November 2008, at 7.30 pm in the Fanshaws Room, Brickendon.

\*Cllr T J Barnard

\*Cllr L J Kotting

\*Cllr Mrs A N Downes

\*Cllr J C Lambie

\*Cllr G R Irwin (Chairman)

\* denotes present.

In attendance: 3 members of the public

PC Neal Dyton

PCSO Neil Major

### 1. APOLOGIES FOR ABSENCE

None.

### 2. DECLARATIONS OF INTEREST

None.

### 3. PARISHIONERS' COMMENTS

PC Dyton reported on the following matters:

#### (i) Indiscriminate parking at the Station

Labels had been affixed to cars. However, it was a civil offence not a criminal offence and under the control of the Railway Police.

#### (ii) Speed checks

Speed checks had been carried out in the village of Brickendon.

#### (iii) Criminal activity

Very little criminal activity had taken place in the last few months (4 crimes only):

Theft of a navigation system from a car at the station.

Theft of a pedal cycle

Burglaries in Bayford (close to Brickendon Parish boundary) and Brickendon

Parishioners raised the following matters:

(i) Request for financial support – SSE

It was asked whether the Parish Council would consider contributing to the costs being incurred by SSE in mounting a legal challenge in two key areas:

- (a) Towards the High Court Appeal lodged in respect of the Government's decision to permit an additional 10m passengers to use the existing runway.
- (b) Towards the costs associated with the Public Inquiry into the Second Runway.

Members agreed that this matter be referred to the next meeting for discussion.

(ii) Emergency Planning

A question was raised regarding the Parish Council's lack of action in removing a fallen tree situated at the rear entrance to the Golf Club.

It was agreed that the Clerk ascertain whether it was the Council's responsibility to take action in this matter.

(iii) Footpath to the Station

Fallen branches had still not been removed. Cllr Kotting agreed to notify Hertfordshire Highways.

(iv) "Please drive safely sign" – Brickendon Green

It was reported that the above sign was too close to the entrance to 30 Brickendon Green which made exiting the property dangerous. A request was made for the sign to be repositioned away from the entrance to improve the sight lines.

4. MINUTES OF THE LAST MEETING HELD ON 25 SEPTEMBER 2008

RESOLVED that the Minutes of the last meeting held on 25 September 2008 be accepted as a correct record of the proceedings and be signed by the Chairman.

5. MATTERS ARISING

(i) Land – Wormley West End

To note that the report from Paul Dean, Enforcement Officer, East Herts Council, was still awaited.

6. PLANNING

(i) Planning – General

RESOLVED that the contents of the attached document be received. (See Appendix A)

(ii) SSSI – Brickendon

In response to an earlier request for information a letter had been received from East Herts Council confirming that the only SSSI within the Brickendon area was sited around 350 metres to the south of Brickendon, being the Wormley–Hoddesdon Park Wood North.

7. HIGHWAYS MATTERS

Cllr Kotting tabled the attached report. (See Appendix B)

RESOLVED that the contents be noted.

8. MINUTES OF THE FANSHAWS ROOM COMMITTEE

In the absence of the Minutes, Mrs B Scott-Smith gave a verbal update on the following specific matters:

Hall hire

The Committee had agreed the following charges effective from 1 March 2009

£6 per hour for clubs attached to the Parish

£7 per hour for individuals living within the Parish

£8 per hour for individuals and organisation outside the Parish

Refurbishment of the hall had been completed and it had been agreed that the builders had done a good job.

The Committee had agreed not to increase the hire costs of the tennis courts in order to encourage their usage.

The Christmas lunch had been confirmed and would be attended by approximately 50 people. It had been noted with disappointment that no Parish Councillors would be attending.

The brass plaques would need to be repositioned in the hall.

A decision would be taken in January 2009 as to whether a fete would be held next year as at present there was no organiser. Members suggested that, as there were a number of younger families in the village, they might be prepared to get involved.

It was noted that there would be no meeting of the Fanshaws Room Committee in December.

9. PARISH PLAN UPDATE

Cllr Lambie tabled the attached report. (See Appendix C)

Cllr Lambie further referred to a possible shortfall of £500 in respect of Watt Watch, which members, in principle, agreed to fund. This matter to be discussed as an Agenda item at the January 2009 meeting.

10. PARISH COUNCIL REPRESENTATIVES - STANDARDS COMMITTEE

Members had been circulated with a copy of a letter which had been received from East Herts Council seeking the Council's nominations to the appointment of 2 Parish representatives to sit on the above Committee. The following persons had been nominated:

Elaine Hunter – Little Berkhamsted Parish Council  
Jeff Jones – Buckland and Chipping Parish Council  
Colin Marks – Standon Parish Council  
Martin Nash – Hertford Heath Parish Council

RESOLVED that Cllr Hunter and Cllr Nash be duly nominated.

11. FREEDOM OF INFORMATION ACT

Members had been circulated with a copy of the Model Publication Scheme which required adoption by the Parish Council on or before 1 January 2009. Attached to the Model was a schedule setting out the various documents of the Parish Council and how such documents could be accessed. Members considered the latter and made amendments relative to the Parish Council.

RESOLVED that the Council formally adopt the Model Scheme.

12. EXTERNAL AUDITOR'S REPORT

The Clerk informed members that the Annual Return for the year ended 31 March 2008 had been returned by the External Auditor duly signed. No matters had been raised which required action.

RESOLVED that the above be noted.

13. PRECEPT 2009/2010

Members had been circulated with a copy of the draft budget for 2009/2010. It was agreed that any amendment or additions be notified to the Clerk in order for a revised document to be produced for discussion at the January 2009 meeting of the Parish Council.

14. PAYMENT OF ACCOUNTS AND FINANCIAL STATEMENT

(i) Payment of Accounts

356	Miss R J Retallick	83.88	Litter Agency
357	K Roost	160.00	Grass cutting
358	BDO Stoy Hayward	199.75	External Auditor's fee
359	Cllr T J Barnard	39.85	Travelling expenses

RESOLVED that the above accounts be duly authorised for payment.

(ii) Financial Statement

RESOLVED that the contents of the attached report be received. (See Appendix D)

15. ITEMS FOR FUTURE AGENDAS

- (i) Precept 2009/2100
- (ii) Complaints procedure
- (iii) Watt Watchers – contribution
- (iv) Stop Stansted Expansion - contribution

16. CALENDAR OF MEETINGS FOR 2009

RESOLVED that meetings of the Parish Council be held bi-monthly on the fourth Thursday. Dates being as follows:

Thursday, 22 January 2009 – Ordinary Parish Council meeting  
Thursday, 26 March 2009 – Ordinary Parish Council meeting  
Thursday, 28 May 2009 – Annual Parish Meetings  
Thursday, 23 July 2009 – Ordinary Parish Council meeting  
Thursday, 24 September 2009 – Ordinary Parish Council meeting  
Thursday, 26 November 2009 – Ordinary Parish Council meeting

-----

There being no further business the meeting closed at 8.50 pm.