

## **BRICKENDON LIBERTY PARISH COUNCIL**

MINUTES of the Brickendon Liberty Parish Council meeting held on Thursday, 28 January 2010, at 7.30 pm in the Fanshaws Room, Brickendon.

Cllr T Barnard  
\*Cllr Mrs A N Downes  
\*Cllr G R Irwin (Chairman)

\*Cllr L J Kotting  
\*Cllr J C Lambie

\* denotes present.

In attendance: 3 members of the public.

### 1. APOLOGIES FOR ABSENCE

None.

### 2. DECLARATIONS OF INTEREST

None.

### 3. PARISHIONERS' COMMENTS

#### (i) Sweetings Wood

It was reported that a number of tyres had been dumped in Sweetings Wood. The Chairman stated that as the wood was in private ownership, it was the owner's responsibility to arrange the removal. It was agreed that as a matter of courtesy a letter be written to Mr Jenson.

#### (ii) Reporting of Meetings

Disappointment was expressed that there would be no future reporting of Parish Council proceedings to the editor of the Newsletter other than via the website. It was agreed that the Clerk arrange to forward copies of the Minutes to the editor.

#### (iii) Woodlands – Wormley West End

Concerns were expressed regarding the dilapidated state of the land at the above premises, the half constructed metal structure erected without planning permission and the presence of huge machinery. The above situation had been allowed to develop unfettered despite representation by residents to the Planning Authority to inspect the site and to take action.

It was agreed that the Clerk write to the Director of Development Control (EHC) requesting that an Enforcement Officer visit the site and to submit a formal response to the Council.

(iv) Fanshaws Farm

To note that a letter had been forwarded to the Director of Development Control drawing his attention to the large black container which had been situated for over two years to the front of the premises and which had not been the subject of a planning application.

4. MINUTES OF THE LAST MEETING HELD ON 26 NOVEMBER 2009

Watt Watchers Club – page 5 - paragraph 2:

delete 'Wormley West End' insert 'Bayford or within a 10 mile radius of Brickendon.

Having given effect to the above amendment, the Minutes were confirmed as a correct record of the proceedings and were signed by the Chairman.

5. MATTERS ARISING

(i) Abandoned vehicle on the Village Green

To note that the vehicle had been removed.

(ii) Footpath – Farmer's Boy to Village Hall

To note that remedial work had still not been undertaken. Cllr Kotting agreed to action this matter.

(iii) Registration of Village Hall

This matter was yet to be actioned.

(iv) Adoption of Red Telephone Kiosk

This matter was in the process of being actioned.

6. PLANNING

(i) Planning Matters

To note the attached document (see Appendix A).

(ii) Draft Sustainability Appraisal Scoping Report

Members had been circulated with a copy of a letter received from East Herts Council seeking comments on the Sustainability Appraisal of the Local Development Framework Core Strategy undertaken for East Herts by Scott Williams Consultants. The Sustainability Appraisal was a statutory requirement under the Planning Compulsory Purchase Act 2004.

RESOLVED that the above be noted.

7. HIGHWAYS MATTERS

To note the attached report compiled by Cllr Kotting (see Appendix B).

Other matters raised:

- (i) Ponding of water in Brickendon Lane adjacent to the stream at the approach to Managrove Lane (outside the Parish boundary).
- (ii) Two large depressions in Brickendon Lane verge adjacent to the highway in the vicinity of the post box.

8. MINUTES OF THE FANSHAWS ROOM COMMITTEE

(i) Minutes of meeting held on 18 November 2009

RESOLVED that the Minutes of the above meeting be received. (See Appendix C)

(ii) Minutes of meeting held in January 2010

In the absence of the Minutes, Mrs Scott-Smith gave the following report:

- The refurbishment of the kitchen would be completed tomorrow. All invoices had been submitted in the name of the Parish Council. A meeting was to be arranged next week with the Clerk to assess the financial situation.
- The free standing wall cupboard had raised £897 on e-bay. Arrangements were being made to sell the Belfast sinks.
- Fanshaws Room Committee would arrange to draw down the grant money from East Herts Council and to arrange an official opening.
- The current business plan would be updated and hall charges re-assessed.
- Questioned as to whether the Parish Council should pay the rates on the hall (as owners), as it already paid the insurance.
- A diary of events had been agreed. To date no-one had come forward to run the fete.
- Friendly Club meetings had been organised to take place every month. Continuing problem of transporting patrons to the Club and limited numbers. Cllr Mrs Downes suggested contacting the proprietor of Paradise Wildlife Park who might be able to help with transport. Additional persons could attend from Essendon, as there was the possibility that the Luncheon Club might close in the future.

9. PARISH PLAN

To note the attached document which had been compiled by Cllr Lambie. (See Appendix D)

10. COMMUNITY PLANNING AND PARTNERSHIP

Members had been circulated with a copy of a letter from the Community Planning and Partnership Manager, East Herts Council, setting out briefing notes which had been completed from the feedback from the Rural Parish Conference held last May.

RESOLVED that the above be noted.

11. REVIEW OF STANDING ORDERS

Members had been circulated with a copy of the current Standing Orders which had been adopted by the Parish Council on 27 September 2007.

The Chairman stated that NALC had produced a new model Standing Orders and that, under the circumstances, it would be prudent to await sight of the document before considering this matter further.

RESOLVED that this item be deferred until a future meeting.

12. REVIEW OF FINANCIAL RISK ASSESSMENT

Members had been circulated with a copy of a document setting out an assessment of the financial risks.

RESOLVED that the document be adopted.

13. ROAD VICTIMS TRUST

A letter had been received from the above organisation seeking a financial contribution to maintaining a service offering support to individuals and organisations bereaved by road accidents.

RESOLVED that the contents of the letter be noted and no grant be made.

14. PRECEPT 2010/2011

Members had been circulated with a revised draft budget for the financial year 2010/2011.

RESOLVED that the Precept be confirmed at £9,500.

15. PAYMENT OF ACCOUNTS AND FINANCIAL STATEMENT

(i) Payment of Accounts

RESOLVED that the accounts as set out on the attached schedule be duly authorised for payment. (See Appendix E)

(ii) Financial Statement

RESOLVED that the contents of the attached schedule be noted. (See Appendix F)

16. ITEMS FOR FUTURE AGENDA

- Fanshaws Room – To consider liabilities.
- Review of Standing Orders
- Parking at Bayford Station.

17. CONFIRMATION OF DATE OF NEXT MEETING

It was confirmed that the next meeting would take place on Thursday, 25 March 2010, at 7.30 pm in the Fanshaws Room.

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There being no further business the meeting closed at 8.45 pm.