

BRICKENDON LIBERTY PARISH COUNCIL

MINUTES of the Brickendon Liberty Parish Council meeting held on Thursday, 23 January 2014, at 7.30 pm in the Fanshaws Room, Brickendon.

*Cllr Mrs L Ashley
Cllr Mrs A Downes (Vice Chairman)
*Cllr K Kotting (Chairman)

*Cllr Mrs M Laybourn
*Cllr J C Lambie

* denotes present.

In attendance: 2 members of the public.
Plus PCSO Neal Major

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Mrs Downes.

2. DECLARATIONS OF INTEREST

None.

3. MINUTES OF THE LAST MEETING HELD ON 28 NOVEMBER 2013

RESOLVED that the minutes of the last meeting held on 28 November 2013 be accepted as a correct record of the proceedings and be signed by the Chairman.

4. MATTERS ARISING

(i) Overgrown hedges

It was reported that the majority of the hedges along Brickendon Lane had been cut back. However, the hedges on the left side down to Brickendonbury were still overgrown. It might be down to the Parish Council to approach Mr Cobb on this matter.

(ii) Speed restriction signs

Cllr Mrs Laybourn informed members that the matter regarding the need to clear the metal name plate signs had been reported to Herts Highways (Mr Raj Goutam) and a response was awaited.

(iii) Woodlands – Wormley West End

Members noted receipt of emails between Cllr Mrs Downes and Ms Lizzy King of the Environment Agency regarding the illegal burying of waste material and the hardcore deposits on the site.

It was noted that a meeting with the owner of the site was planned for the future.

(iv) East Herts Local Plan

To note that subject to the full Council approval on 29 January 2014, the public consultation period would commence on Thursday, 27 February 2014, for a period of twelve weeks until 22 May 2014.

(v) Annual litter pick

To note that the annual litter pick would take place on 23 March 2014. Cllr Mrs Laybourn stated that she would email her contacts and arrangements would be made to post the details on the public notice boards.

(vi) Village Green Information Board

It was mentioned that the pictures on the information board were barely readable and the structure was in a very bad state of repair.

It was suggested that quotations be sought for a replacement board. It was pointed out that permission would be required from OS maps to reproduce the map and the Rights of Way Section (HCC) would need to be consulted.

5. PARISHIONERS' COMMENTS

(i) Road Conditions

A resident stated that the Broxbourne Woods Society was becoming extremely concerned regarding the increase in vehicular movements along White Stubbs Lane and on the back road to the zoo. This was contributing to the deterioration in the highway surface with huge potholes and damaged verges in evidence. It was also felt that with the current and planned development in the Broxbourne area, additional traffic would impact on the Parish further exacerbating the problems. A letter would be forwarded to the Police on this matter.

It was further mentioned that increased vehicular movements into and out of the premises of A H Nichols (large Enfield Borough Council vehicles) had been witnessed and a question was raised as to whether there had been a change of use at the premises. A letter would be forwarded to the Enforcement Officer, East Herts Council.

(ii) Motorcross vehicles

Concerns were expressed regarding the danger to the public, especially young children, caused by the use of motorcross vehicles on the public rights of way.

6. PLANNING

(i) General

RESOLVED that the contents of the attached document (see Appendix A) be noted and the decisions taken be ratified.

(ii) Holborn Farm – Wormley West End

Cllr Lambie tabled photographs of the site along West End Road and bordering Birch Farm showing the extent of the damage to the land from the importation onto the land of spoil deposits. Members questioned the current position regarding the action being taken to curtail the activities. Cllr Lambie agreed to action.

Cllr Lambie also referred to the wrongly sited “Welcome to Broxbourne” sign.

7. FANSHAWS ROOM COMMITTEE

(i) Minutes of 20 November 2013

RESOLVED that the minutes be received. (Appendix B)

(ii) Minutes of 15 January 2014

RESOLVED that the minutes be received. (Appendix C)

8. HIGHWAYS MATTERS

No further matters were raised.

9. PARISH PATHS PARTNERSHIP

Cllr Lambie referred members to the attached notes (see Appendix D).

10. NEIGHBOURHOOD WATCH/POLICE REPORT/NEIGHBOURHOOD PLAN

(i) Police Report

PCSO Neal Major gave details of the crime statistics covering the period December 2013 to January 2014, viz:

12.12.13	Drugs-cannabis possess class – Brickendon Lane.
15.12.13	Burglary (other) with intent to steal – Brickendon Lane – shed Nothing taken.
16.12.13	Theft – Brickendon Lane – heating fuel stolen.
16.12.13	Burglary (other) attempt – Brickendon Lane – shed – nothing taken.
16.12.13	Child-assist run/stay away from response – Wormley West End.
22.12.13	Theft – Brickendon Lane – heating fuel stolen.

- 07.01.14 Burglary (dwelling) with intent to steal – 14 Brickendon Lane – nothing taken.
- 07.01.14 Burglary (other) steal/attempt to steal – White Stubbs Lane – motorcross bike stolen.
- 08.01.14 Theft of motor vehicle – Plant vehicle stolen but recovered in Pembridge Lane.
- 08/01/14 Damage or destroy £5,000 or less – Damage to fence.
- 15/01/14 Theft from one person to another – Bencroft Woods – handbag.
- 10/01/14 Assault – occasioning ABH – Wormley West End.
- 10/01/14 Theft of motor vehicle – digger from woods, Wormley West End.

Cllr Lambie informed PCSO Major of the forthcoming Neighbourhood Plan meeting to be held on 27 February 2014 in the Village Hall at which the results of the survey would be presented to the Parish. This would be an opportune time for the Police to be made aware of any traffic issues.

11. LEASE – BRICKENDON GREEN

The Chairman referred to the latest correspondence received from the Council’s solicitor which confirmed that the landlord’s solicitor had been informed of the position regarding the outstanding points of issue. A final draft lease had been requested.

12. GOVERNANCE REVIEW

Members had been forwarded details of the criteria to be met to secure an alteration to the personnel representation on the Parish Council. The Chairman reminded members that this matter had been raised at a previous meeting of the Council for future consideration. Cllr Lambie was of the opinion that it would be prudent to await the publication of the Local Plan and to assimilate any resultant demands on the Parish following the Neighbourhood Plan public meeting to take place on 27 February 2014.

Members concurred with the suggestion and RESOLVED to defer this matter for consideration at the September 2014 meeting.

13. HERTFORDSHIRE TRAVEL PLAN

A letter had been received from the Hertfordshire County Council (Marketing and Campaign Team) confirming that a consultation period had started on the above plan with comments due by 28 February 2014.

Members referred to the inadequate bus service in the Parish and the intermittent stopping times of the trains serving Bayford station. It was agreed that the Chairman/ Cllr Lambie would compile a suitable response to enable the Clerk to reply before the 28 February 2014 deadline.

14. PARISH PROFILE

Members had been circulated with a copy of the above document.

RESOLVED that the contents be noted.

15. PROPOSED NOTICE BOARDS – HIGHFIELD FARM/CLEMENTSBURY

The Chairman informed members that he had obtained a number of brochures for the supply of notice boards, the contents of which he would study in due course.

Members were of the opinion that free standing structures would be more appropriate in that they would be more secure. The Chairman agreed to email members with his preferred options.

Reference was made to the existing notice boards which did not have the name of the Parish Council displayed on them and members requested that the Chairman ascertain the cost of providing the name of the Parish Council for affixing to the existing notice boards.

16. HERTFORDSHIRE WASTE SITE ALLOCATION CONSULTATION ON SCHEDULE OF PROPOSED MAIN MODIFICATIONS

A letter had been received from the Hertfordshire County Council giving notice of a public consultation on the above document.

Members agreed to view the documentation and to respond individually.

17. PRECEPT 2014/2015

RESOLVED that the precept for the financial year 2014/2015 be confirmed at £10,000.

18. PAYMENT OF ACCOUNTS AND FINANCIAL STATEMENT

(i) Payment of Accounts

RESOLVED that the accounts as set out on the attached schedule (see Appendix E) be duly authorised for payment.

(ii) Financial Statement

RESOLVED that the contents of the attached statement (see Appendix F) be received.

Members referred to the fund balance which could out-turn at the end of the financial year (excluding the PPP grant of £2,000) in the region of £15,000 and they

RESOLVED that with effect from 1 April 2014 the sum of £10,000 be set aside into a general reserve.

19. ITEMS FOR FUTURE AGENDA

- (i) Vehicular activated signs – defer to Neighbourhood Plan remit.
- (ii) Review of Standing Orders – March meeting.
- (iii) Governance Review – September meeting.

20. CONFIRMATION OF DATE OF NEXT MEETING

It was confirmed that the next meeting would be held on Thursday, 27 March 2014.

Note: The date of the May meeting changed from 22 to 15 May 2014.

There being no further business the meeting closed at 9.40 pm.