

# BRICKENDON LIBERTY PARISH COUNCIL

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Minutes of meeting held 24<sup>th</sup> November 2016 in the Parish Hall, Fanshaws Room

**Present;** Cllr John Lambie (chairman), Cllr Julia Camp, Cllr Leslie Kotting, Cllr Tony Roberts

**In attendance:** Laura Brooks-Payne (Parish Clerk) and 6 members of the public including District Councillor Charlotte Snowdon.

1. **To receive apologies for absence:** Cllr Lynn Whitnall
2. **Appointment of New Clerk:** Cllr Lambie welcomed the new Parish Clerk and responsible Financial Officer, Laura Brooks-Payne.
3. **To receive declaration of interests;** items on the agenda: Cllr Camp for Jepps Farm and Cllr Kotting for Long Leys.
4. **To approve minutes of the council meeting 22<sup>nd</sup> September 2016.** It was noted that the minutes failed to note who chaired the meeting, this was Cllr Lambie. An error in item 7 to Brickendon Grange from Brickendon range.
5. **Matters arising** (from the last minutes); appointment of new clerk complete. The caravan and camping club have refused permission for Sweetings Wood to be used as a camping and caravan park as it is deemed unsuitable. Leaflets have been issued on keeping the Pub at the heart of the community, one response received. Path to the station is now complete. The Neighbourhood Plan Steering Group meeting date was not put on noticeboards, this to be carried forward. An application to the Transparency Fund was made. Village Green fencing repairs now completed.
6. **Parishioners Comments:** Gullies not cleared, detail under highways. A request was made for conversations to be had with East Herts Council to introduce a rural broadband scheme, as the Parish continues to receive poor service and has 'red spots'. BT have suggested a box with spurs in the village. Our District Councillor continues to investigate this. The village 'Friendly Club' gained a grant of £200 from EHDC for Christmas lunch. Funding for Celtic Harmony has been gained by them from East Herts Council.
7. **Planning;** (Cllr Kotting) See attached document.
8. **Fanshaws Room Committee;** RESOLVED that the minutes of the meeting held on 16<sup>th</sup> November 2016 be received. Better deal on electricity achieved. Outside light needs repair. Quote for potential softer hall lighting being sought. Annual maintenance plan for Tennis Courts being drawn up. Christmas Lunch at the Farmers Boy, 8<sup>th</sup> December 2016. Post Christmas party at the Farmers Boy on 27<sup>th</sup> January 2017. Next meeting 18<sup>th</sup> January 2017.
9. **HAPTC Subscription:** £354.27 subscription APPROVED.
10. **Highways:** Continuing blocked gully outside Holy Cross Chapel. Cllr Camp has been in touch with Highways, work is due to commence imminently. Water leak on the main road in Bayford, to contact Bayford PC to ask what they are doing about it. **ACTION: CLERK.** Cllr Lambie has been in touch with Ringway, stolen 30mph signs at entrance to village, are on a planned programme of maintenance to be

replaced. Carriageway deformation before the village sign on entrance to village, deemed safe but defect is on a list of possible future works.

11. **Neighbourhood watch and local crime;** general figures for crime in rural south Hertford can be obtained from the Herts Constabulary website. Cllr Lambie obtained figures from the local PCSO for the 'beat code area'. 1/6/16 – 24/11/16, 1 burglary, 2 theft from motor vehicle, 1 stalking, 1 domestic, 1 assault. Cllr Camp obtained Brickendon Liberty Crime Statistics. See attachment at the end of the minutes. East Herts Barn meeting (police meeting for rural communities) is on Monday 5<sup>th</sup> December at 9.30am. We are still in need of a neighbourhood watch co-ordinator, suggestion from member of the public, can any of the local reps take this on. Cllr Lambie to investigate.
12. **Neighbourhood Plan;** Cllr Roberts to get a poster onto the noticeboards to call for members for the steering group, date for next NP meeting set provisionally for 23<sup>rd</sup> January 2017.
13. **Transparency Funding;** Successful, £360 received via auspices of HAPTC to be used on administration/communication costs.
14. **Brickendon Green Environment Plans;** Lawrence Price, interested local resident is to help with pond issues will contact Countryside Management to draw up a plan of action to be put in place before birds start nesting. Countryside Management have made long term suggestions. Other suggestions, low level fencing, information sign, rescue aid and to make the pond more a feature of the green. The PC have been given two large waste bins and benches by an interested local resident. Waste Bins need to be modified before being put in situ to avoid water being collected within. Benches will need to be set into concrete. Siting suggestions; Wormley West End, adjacent to pond, replacement of bench by play equipment. Replacement of Village map board on the Green discussion. The board is in a poor state of repair. There is no original artwork, idea to possibly keep a map but with a clearer view of registered footpaths. Brickendon Green Village sign is also in a poor state. Councillors to have a separate discussion on noticeboards, potential date 5<sup>th</sup> December 2016.
15. **District Plan Consultation;** Cllr Lambie explained to the public members that District Plan includes upgrading Brickendon Liberty Parish from Group 3 to 2 which means that infill housing would be permissible. The deadline for public comments is 15<sup>th</sup> December 2016. The Parish Council are aware of most of the content. Cllr Roberts is Chair of the steering group for the Neighbourhood Plan and is currently working through the document and would like to conclude a view on it by 8<sup>th</sup> December 2016 to discuss with other councillors. Our District Councillor, Charlotte Snowdon offered help and advice on this.
16. **Payment of accounts and Financial Statement;** to receive and approve the payments and accounts since last meeting: RESOLVED.
17. **Items for next Agenda;** Neighbourhood plan minutes, Precept preparation, Pond Report.
18. **The next Parish Council Meeting will be held on the 26<sup>th</sup> January 2017.**

There being no further business the meeting closed at 9.20pm.  
LBP 27.11.16

Signed; \_\_\_\_\_ Date; \_\_\_\_\_

# BRICKENDON LIBERTY PARISH COUNCIL

## PLANNING

1. Comments forwarded to East Herts Council on current applications

### No objections

3/16/2300/HH – Lower Hacketts, 42 Brickendon Lane. Demolition of shed and carport adjacent to existing dwelling and existing side and lean-to extensions. The construction of a new two storey hipped roof side extension and a new single storey lean-to rear extension.

3/16/2343/SDDPN – B8 Commercial Building, Monks Green Farm. Change of use from B8 (storage) to C3 (2 residential dwellings)

Brickendon Grange Golf Club. – Application to route new water and electricity services across The Green beside existing access track to numbers 33 & 34 The Green.

### Objections

3/16/2142/FUL – Dalmonds Wood Farm, Mangrove Lane. Single storey detached garage.

3/16/2238/FUL – Brambles Wood, Broxbourne Common. Extensions and alterations to existing barn.

2. Planning Permission Granted by East Herts Council

3/16/1211/HH – 11 Highfield Farm. Proposed 2no. front dormer windows and enlarged rear dormer window to replace existing dormer windows. Infill existing porch with timber boarding.

3/16/1225/HH – 4 Swards Farm Cottages, Brickendon Lane. Proposed single story rear extension. Internal alterations. External alterations to front entrance door, new ground floor side window opening and alterations to fenestration.

3/16/1847/HH – 14 Highfield Farm. Proposed single storey extensions to both side elevations and alterations to fenestration.

3/16/1861/FUL – Petasfield Stables, Mangrove Lane. - Erection of detached stableblock/lecture room. Conversion of 2no. stables in existing structure into office/tavk room and laundry room.

3. Herts Planning Permission refused by East Council.

3/16/1273/FUL – Freedom Farm, Mangrove Lane. Proposed internal alterations within 2 agricultural barns to change to equestrian use. Construction of menage and walking ring. (Retrospective).

3/16/1613/ARPN – Jepps Farm, Mangrove Lane. – Proposed change of use of an existing agricultural barn into 1no. two bed dwelling.

3/16/1508/FUL – Long Leys, Fanshaws Lane. Demolition of existing open sided barn and replacement with single story outbuilding.

3/16/1775/ARPN – Land to east of Brickendon Lane. – Proposed change of use of an existing agricultural building from agricultural to residential use.

3/16/1911/ARPN – Holburn Farm West End Road, Wormley West End. Proposed subdivision and conversion of agricultural building into one single occupancy dwelling (C3) and associated alterations to elevations.

4. Planning Appeals

3/16/0867/OUT – Land adjacent Nutwood House, West End Road, Wormley.

3/16/1630/ARPN – Jepps Farm, Mangrove Lane

5. Awaiting comments

3/16/2206/HH – 12 Brickendon Green – Demolition of outbuilding. Proposed front porch, part single and part double storey rear extension and replacement windows.

3/16/2417/HH – 31 Brickendon Green – Two storey side extension, single storey rear extension and new dormer with internal alterations.

3/16/2441/FUL – Monks Green Farm – Alterations to barn – internal and external. (Change of use considered under LPA 3/16/2343/SDDPN)

3/16/2506/ARPN – Agricultural barn to east of Brickendon Lane. Change of use to 1 residential dwelling (Class C3)

24<sup>th</sup> September, 2016

6. Planning Permission Granted by East Herts Council.

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3/16/1211/HH – 11 Highfield Farm, Mangrove Lane. Details as above.

3/16/1225/HH – 4 Swards Farm Cottages, Brickendon Lane. Details as above.

7. Planning Permission Refused by East Herts Council.

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3/16/1508/FUL – Long Leys, Fanshaws Lane. Details as above.

3/16/1613/ARPN – Jepps Farm, Mangrove Lane. Details as above

8. Appeal Dismissed

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3/15/2367/FUL – Proposed erection of detached garage/workshop building at Hedgegrove Farm, Pembridge Lane.

9. Awaiting Decision by East Herts Council.

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3/16/1775/ARPN – Land East of Brickendon Lane

3/16/1847/HH – 14 Highfield Farm, Mangrove Lane

3/16/1861/FUL – Petasfield Stables, Mangrove Lane

3/16/1911/ARPN – Holburn Farm, Wormley West End

All details as above.

22<sup>nd</sup> September, 2016

### Brickendon Liberty– May 2016

Offence	No. In Parish *	No. in **insert district name**
Dwelling Burglary	0	0
Burglary Other	0	0
Criminal Damage	0	0
Vehicle Crime	1	0
Anti-Social Behaviour (ASB) incidents*	0	0

#### Further details

Theft of tools from van in Fanshaws

### Brickendon Liberty– June 2016

Offence	No. In Parish *	No. in **insert district name**
Dwelling Burglary	1	0
Burglary Other	0	0
Criminal Damage	0	0
Vehicle Crime	0	0
Anti-Social Behaviour (ASB) incidents*	0	0

#### Further details

This burglary refers to a theft of a wrist watch from a kitchen.

### Brickendon Liberty– July 2016

Offence	No. In Parish *	No. in **insert district name**
Dwelling Burglary	0	0
Burglary Other	0	0
Criminal Damage	0	0
Vehicle Crime	0	0
Anti-Social Behaviour (ASB) incidents*	0	0

Nothing to report for this month

### Brickendon Liberty– August 2016

Offence	No. In Parish *	No. in **insert district name**
Dwelling Burglary	1	0
Burglary Other	0	0
Criminal Damage	0	0
Vehicle Crime	0	0
Anti-Social Behaviour (ASB) incidents*	0	0

#### Further details

The burglary dwelling as recorded actually involves the theft of a motor vehicle.

### Brickendon Liberty– September 2016

\*\*insert previous month\*\* 2015 crime & ASB figures

Offence	No. In Parish *	No. in **insert district name**
Dwelling Burglary	0	0
Burglary Other	0	0
Criminal Damage	0	0
Vehicle Crime	1	0
Anti-Social Behaviour (ASB) incidents*	0	0

#### Further details

Recorded as vehicle crime but may be civil dispute. Vehicle was sent for repair some time ago but has not been returned yet.

### Brickendon Liberty– October 2016

Offence	No. In Parish *	No. in **insert district name**
Dwelling Burglary	0	0
Burglary Other	0	0
Criminal Damage	0	0
Vehicle Crime	0	0
Anti-Social Behaviour (ASB) incidents*	0	0

#### Further details

No crimes this month