

BRICKENDON LIBERTY PARISH COUNCIL

Minutes of Parish Council Meeting held on Monday 19th February 2018 at 7.30pm
in the Parish Hall, Fanshaws Room, Brickendon.

Present; Cllr Lynn Whitnall (chair), Cllr Leslie Kotting,(vice chair), Cllr Tony Roberts, Cllr John Lambie

In attendance: 10 members of the public.

1. **To receive apologies for absence and approve:**

Cllr Julia Camp

2. **To receive declaration of interest and dispensation:**

None

3. **To approve minutes of Parish Council meeting Thursday 28th November 2017:**

Cllr Lambie briefly went through outstanding items, all of which were on this evening's agenda. Unanimously approved and signed by Cllr Whitnall.

4. **Matters for future consideration and public participation:**

A resident commented that the redevelopment of East Herts Equestrian Centre on Mangrove Lane seemed to be expanding without any planning permissions in place. It was noted that there is now a tourist sign in place advertising new services and that the site covers two parishes – Brickendon Liberty and Hertford Heath. A planning application that has recently gone to appeal (3/17/1944) is also related to the same site. In addition a resident also reported that she was concerned about the number of large 'muck' vehicles travelling at speed on Mangrove Lane dumping waste at the Equestrian Centre.

ACTION – Clerk to email County Cllr Charlotte Snowdon and Nigel Cox (Chair for Hertford Heath PC) in the first instance to ask if there is any information on this development.

A resident who uses the 'un-adopted road' to access her property that runs through the village green to the back gate of the golf club, asked the PC for assistance in its repair. There are potholes developed on it, not helped by large lorries delivering building materials to housing developments further up the track and the use of by many vehicles once yearly for the village fete. This 'un-adopted road' is also an extension of, and forms part of, the Brickendon Liberty 'footpath No.2'. There were a number of residents that use this footpath to access their properties present at the meeting. Cllr Lambie explained that the golf club also have a jurisdiction over the area and that the PC were concerned about the dangers of the footpath and would try to help where they could.

ACTION: Cllr Kotting will contact the architect of the new houses built on Brickendon Green Golf Club regarding the uncompleted promise to repair the surface damage that

their builders lorries made from the start of the 'un-adopted road', and along its length, following the completion of the houses.

A resident asked if the PC would ask the Bushcraft company to park in the Pembridge Lane car parks when they drop children off at their summer camps.

ACTION: Clerk will email the newly set up Bushcraft Residents Committee to ask them to consider this.

5. To receive the planning report:

The clerk had distributed the latest planning application list prior to the meeting. Cllr Kotting reported that there is only one outstanding planning application that councillors are yet to visit.

6. To receive the minutes from the last Fanshaw's Room Committee meeting:

The last meeting was on the 31st January. Cllr Lambie read out the minutes which are attached at the end of this document.

7. To discuss the overlap between the PC and Fanshaws Committee:

The clerk explained that she had completed some research into the relationship and use of money between the PC and the Fanshaws Room Committee (FRC). The way in which both bodies operates currently works well and can continue to do so. The PC need to clarify and set standing orders as to who pays for what, as well as stating the FRC funds in yearly audits. Cllr Lambie explained that the FRC was set up in 1944 to fundraise for the village.

ACTION: In the absence of the chair and Treasurer for the FRC, the clerk will email both to arrange a meeting to clarify the points.

8. To receive a report on highways matters:

In Cllr Camp's absence, Cllr Roberts noted that Cllr Camp had reported the worn hatched white lines on the corner of Brickendon Lane and Pembridge Lane and the gully blockage outside Holy Cross Chapel to Highways.

Cllr Roberts reported that a site for the SID had been chosen, the preferred site detail has been forwarded to HCC by the clerk and the PC are now awaiting funding.

ACTION: Clerk to send an email to Rosemary Chatindo, Highways Manager at HCC who deals with the funding for the SID's and ask her advice on cost and suppliers.

Cllr Lambie has emailed Highways in the last week to receive an update on the repairs to the bollards knocked down on Bayford Hill.

9. To discuss repairs to the un-adopted road on the Village Green:

This matter was addressed and discussed in item 4 on this agenda having been reported by a number of residents.

10. To receive the neighbourhood watch and local crime report:

LOCAL CRIME REPORT

Nothing to report

Cllr Lambie advised that the OWL Neighbourhood watch system is available for all residents in the parish.

11. **To discuss the Neighbourhood plan (NP):**

Cllr Roberts reported that he had received the East Herts modification document for the local plan and will make his way through reading it.

ACTION: Cllr Roberts asked for this item to be added to the next agenda for March.

12. **To discuss obtaining possible Fast Fibre Broadband for the PC:**

Cllr Roberts reported that Fast Fibre Broadband is now available in parts of the parish (specifically Brickendon Village) - for residents to sign up to should they wish.

13. **To discuss the 'Hertfordshire year of Physical Activity 2018':**

Cllr Whitnall suggested that the fete organisers may like to bring this into the community by the introduction of old-fashioned games at the fete in September. Egg and spoon, sack races and three-legged races were suggested as possibilities.

ACTION: Clerk will email the Fanshaws Room Committee (FRC) to suggest this

14. **To approve quotation for maintenance of the Tennis Court:**

The councillors approved the quotation from Tennis 2000 to remove moss, clear and provide a new net and strap at the cost of £1328 plus vat. FRC will be paying the invoice. When this work has been undertaken, the Tennis Courts will be re-opened. It was discussed that a volunteer was needed to look after the day to day running of the court.

ACTION: Clerk will add to the agenda to ask residents for a volunteer to take up the day to day running of the tennis court.

15. **To review environmental updates, Sweetings Wood and Bushcraft:**

SWEETINGS WOOD

Cllr Lambie reported that the PC had received notification of the width of the right of way, which is considerably wider than the width of the road and that the site is now being advertised as a 'glamping site'.

BUSHCRAFT

The newly formed 'Bushcraft Residents Committee' met on the 15th February. There was discussion about the legalities surrounding the committee and how the committee should work.

ACTION: Clerk to add to the next agenda and research 'sub-committees' and report back at the next meeting.

16. **To approve the financial statement and payment of accounts:**

Clerk reported one cheques to sign and any invoices that needed to be paid have been paid by bank transfer. Invoices were approved, Cllr Whitnall signed the accounts.

17. To prepare and approve the budget and precept:

The clerk had prepared and circulated a spreadsheet prior to the meeting. Individual expenditure lines were discussed by council and a precept total of £13,000 (the same request as per last year) has been requested. The precept form was signed by the Chair, Clerk and two councillors.

18. To receive correspondence:

The clerk reported that a letter of thanks and certificate had been received for our donation to Isabel Hospice and the certificate was put on the village hall noticeboard.

19. Confirmation of the date of the next parish meeting:

Thursday 22nd March at 7.30pm.

20. To close the meeting:

Cllr Whitnall closed the meeting at 10.00pm.

Laura Brooks-Payne
Clerk
25th February 2018