

BRICKENDON LIBERTY PARISH COUNCIL

Minutes of Parish Council Meeting held on Thursday 28th March 2019 at 7.30pm at Fanshaws Room, Brickendon Lane, Brickendon Liberty

Present; Cllr Leslie Kotting,(vice chair, chairing the meeting), Cllr John Lambie, Cllr Tony Roberts, Cllr Julia Camp

In attendance: 9 members of the public, Laura Brooks-Payne(clerk), County Cllr Jonathan Kaye

- 1. To receive apologies for absence and approve;** Cllr Whitnall
- 2. To receive declaration of interest and dispensation;** none
- 3. To approve minutes of the parish meeting on Thursday 24th January 2019:** minutes were agreed and signed by Cllr Kotting. It was noted that the blocked gully's outside the church were still problematic and Cllr Kaye offered help to get this resolved.
- 4. Matters for future consideration and public participation;** A resident commented on the mole holes on the village green. It was agreed that these are a nuisance but there is little that can be done.
 - 4.1 Report from Mitch Brummitt – Landlord of The Farmers Boy - speeding motorists through the centre of the village;** Mitch was not present
- 5. To receive the Neighbourhood watch and local crime report;** Clerk reported the most recent crime statistics from January state there were 2 crimes in both the EN10 7QA and SG13 8PB postcodes, no crimes being reported in the SG13 8QJ postcode.
- 6. To receive the minutes from the last Fanshaw's Room Committee (FRC) meeting;** FRC held both their AGM and usual meetings in March. It was noted that FRC ended the year with £24,374 net assets. Electrical PAT testing and the boiler had been serviced in the village hall. The next meeting will be held 21st May 2019. Full minutes available from FRC.
- 7. To update on possible donation to Citizens Advice Bureau;** as per item 8, January 2019 minutes, it has now come to light that the letter received was legitimate, but poorly written with no contact details therein. Cllrs decided that the PC would not donate on this occasion. It was suggested that CAB could be considered for a future donation from FRC fundraising by writing to them.

ACTION – clerk to write to CAB to that effect.

- 8. To discuss advertising local business on the PC website;** to include item 9 below; a business owner had contacted the clerk to ask if his business could be advertised on the website. There was discussion of an additional page added to website for local business. The website has been updated since the last meeting. More discussion as to how much cllrs would like to 'change' or update the existing website was thought sensible. The two public houses are already on the website, but it was agreed that the content of, and the website needed an overhaul and updating generally to bring the PC more up to date with twitter, Facebook and other social media type apps is needed and it was decided that the incoming cllrs should discuss this again in May.

ACTION; clerk to add to next agenda.

- 9. To discuss updating the website and content;** see item 8.

- 10. To update on the possibility of combining FRC & PC Insurance;** The clerk explained that both FRC and the PC have their own insurance policies of which overlap in some areas of the cover they provide. The clerk had gathered information from Zurich, the PC's insurance provider

who cannot combine the two insurances under their terms and conditions. The PC have a three year tie in policy with Zurich so it was agreed that this would be looked into again next year.

11. To update on BT Issues – Clerk; The clerk explained that for some time she had been trying to erase the previous clerk's address on the account and undertake an account review. After many phone calls this had still not been carried out and after contacting the chairman's office at BT this had now been achieved. There is however still the problem that they cannot change the account name because an account needs to belong to a person, not an authority/company and therefore want to have the account in the clerk's name. The billing address and name are in the name of the current clerk. This remains unsatisfactorily resolved and therefore the communication is continuing.

ACTION – Clerk will continue trying to rectify the issues and add to next agenda.

12. PLANNING

12.1 Current planning report; clerk had circulated the report prior to the meeting, it was briefly discussed.

12.2 To update on certificates of lawful use – Cllr Kotting; see item 9.2 January 2019 minutes. The clerk sent a letter to EHDC planning department on 11th February and has not received a response to date.

ACTION – clerk will chase this and re-send the letter.

13. TRANSPORT & HIGHWAYS

Cllr Kotting reported that a resident had spoken to him worried about the excessive speeds of heavy trucks, in particular those used by a company called Pat Taylor on Pembridge Lane. Cllr Camp has spoken to the transport Manager at Pat Taylor who is instructing his drivers to use White Stubbs Lane as an alternative route.

Cllr Camp advised of three locations for upcoming road works; Mangrove Lane from 29/4-3/5/19 Brickendon Lane from The Farmers Boy PH to end of the village green – road closure 24/5-29/5/19. Pembridge Lane, road closure 4/4/19.

It was discussed that a future council may wish to consider another Speed Indicator Device (SID) approaching the village from the other direction.

Cllr Jonathan Kaye agreed to investigate if the white cross hatching on the corner opposite The Farmers Boy could be painted again.

13.1 To report on progress on repairs to the un-adopted road on the village green; Now the weather is more appropriate, the clerk has emailed the golf club this week to ask them to finish the works on building up the verges damaged by trucks travelling to the new recent hosing development. In addition Cllr Kotting reported that scrub cut down on the green had been left in situ and the property farthest up the adopted road has undertaken garden works and concrete edging seems to be encroaching onto the village green.

ACTION – Cllr Kotting to investigate concrete edging issue. Cllr Lambie to ask Peter Whittaker to remove scrub.

13.2 To receive update on speeding vehicles into village from Bayford Station after traffic survey undertaken; The clerk had organised for a traffic survey to take place on the hill running into the village from Bayford Station. Cllr camp reported this took place from 22nd to 29th January 2019. Results included maximum speed being 37mph and average speeds of 23/24mph. The results of the survey had indicated that given the low level of noncompliance and zero incidence of collision history it was unlikely Highways would be receptive to any adjustment of speed restrictions or traffic calming measures.

14. NEIGHBOURHOOD PLAN – no further information

15.To update on May Elections – clerk; the deadline for nomination forms is 3rd April at 4pm.
Elections have been publicised widely and current cllrs have been talking to interested residents.

16.ENVIRONMENT

16.1.To receive an update on quotes for information board for Brambles Wood to commemorate WW11 – Cllr Roberts; Photos and Information has been received by Cllr Roberts from William Ashley. The information has been sent to two companies for a quotation.

ACTION – Cllr Roberts to follow up.

16.2. To update on the PC registering for ownership of Brickendon lane village verge; Cllr Roberts and the clerk yet to meet.

16.3. To approve cost for updating the Map Sign on Village Green; Cllr Roberts has cleaned the sign since the last meeting and it is now much more readable. It was discussed that the map is not in the best site to be utilised as a footpath map for which originally intended and that most walkers have mobile phones for maps in the modern age. It was decided not to go ahead with a completely new sign at this time.

16.4. To update on further quotations for extending path from station – Cllr Lambie; Cllr Lambie has looked into the cost with the cheapest option being £2300 and believed this was not a viable project. It was however decided that alternative quotes should be sought.

ACTION - Cllr Lambie to seek two more like for like quotations.

16.5. To update on signage at Paramount Plants after 2nd letter sent – clerk; It was reported that although the clerk had not received a written response from her two letters, work had been carried out to the entrance to widen it and new signage is now in situ.

16.6. To discuss where old EV11 post box should be in situ; It was discussed and suggested that the box should perhaps be situated in the village hall on the wall. The box however may be too heavy for this option.

ACTION – Cllr Roberts to investigate further options.

16.7. To discuss use of telephone box; Cllr Kotting reported that the PC had purchased a new Defibrillator. Brenda Lambie will liaise with the electrician that FRC have recently used to fit it in the old phone box. Cllr Roberts will check the power supply set up.

17.FINANCE

17.1 To approve the financial statement and payment of accounts- the clerk had circulated the accounts prior to the meeting. These were approved and signed by Cllr Kotting. Invoices were signed.

18.To receive correspondence; none

19.To receive announcements (for information only); Cllr Roberts thanked Cllrs Lambie and Kotting for their work on the PC as they will not be standing again for election. Cllr Kotting thanked Cllr Lambie especially for his work on the station path project. Cllr Lambie proposed a date of 27th April to plant the new tree on the village green.

20.Confirmation of the date of the ANNUAL MEETING OF THE COUNCIL & ANNUAL PARISH MEETING: 16th May 2019 at 7.30pm; approved.

21.To close the meeting: meeting closed at 9.20pm.