



BRICKENDON LIBERTY PARISH COUNCIL

Parish Clerk: Laura Brooks-Payne
clerk@brickendon-liberty.org.uk
www.brickendon-liberty.org.uk

Minutes of the Annual Parish Meeting held (APM) on Thursday 22nd May 2025 at 7.30pm at Fanshaws Room, Brickendon Lane, Brickendon Liberty

PRESENT: Cllr Tony Roberts (Chair), Cllr Amanda Whitaker, Cllr Hannah O'Donnell

IN ATTENDANCE: Laura Brooks-Payne (Clerk), 4 Members of the Public

NOT IN ATTENDANCE: Cllr Whitaker, Cllr Cosford

- 1. Opening of the meeting by the Chairman:** Cllr Roberts welcomed everyone to the meeting.
- 2. Apologies for Absence:** Cllr Whitaker, Cllr Tim Hoskin.
- 3. To approve Minutes of Annual Parish Meeting 2024:**
Minutes were approved unanimously.
- 4. To discuss Matters arising from the Minutes of the Annual Parish Meeting 2024:**
None
- 5. Parish Council Review of the Year:**

Cllr Tony Roberts reported as follows;

Firstly, let me say thank you to the Cllrs who have been in office this last year, our Clerk, FRC and the residents of the Parish for their continuing involvement and support throughout the year. We look forward to it continuing.

Our thanks also go to our Herts County Cllr Jonathan Kaye together with our District Councillor Tim Hoskin for their ongoing support and assistance on a number of matters during the course of this last year.

A summary of the undertakings and achievements over the course of the last year include:

- The publication and distribution of the Parish newsletter (thanks to Brenda and her team of distributors)
- Maintenance of the parish website (thanks to Hannah O'Donnell and Graham Irwin).
- Maintenance of waste collection (thanks to Jean Retallick).
- Management of grass cutting on and around the green, (thanks to AT Bone Ltd and Sean Butterfield).
- Maintenance of the PC's review of planning applications and enforcement issues.
- Maintenance of the PC's engagement with the Highways Authority and local Policing services.
- Management and actions arising from comments made by members of the public.
- Management of the Tennis Court annual maintenance plan.

- The Provision of a further defibrillator unit at Highfield Farm together with the maintenance of the 5No. others we have in the Parish at Fanshaws Room, the Phone Box on Brickendon Lane, Monks Green Farm, Blackfields Farm, and Clementsbury together with holding training courses for parishioners to familiarise themselves with their use.
- Maintenance of the childrens play area and trees on the Green.
- The commencement of a plan to re-naturalise certain areas in and around the Green together with the provision of bird and bat boxes.
- Investigations into the provision of Electric Car charging points.
- The continuation of the process to purchase the Green on behalf of the Parish.
- Engagement with the East Herts Local Cycling and Walking Infrastructure Plan (LCWIP).
- A parish wide litter pick supported by parish residents.
- Christmas events for both the children and older members of the Parish.
- 80th D-Day anniversary event held in June 24.
- The village fete held in September 2024.
- 80th VE Day anniversary event held in May 2025.

A summary of the ongoing/new issues which the PC will take forward into the next year with the anticipation of achieving some form of satisfactory resolution:

- Completion of the Purchase of the Green.
- Installation of a defibrillator in WWE.
- Provision of electric car charging points within Brickendon village.
- Protection of verges from traffic encroachment.
- Development of the QEII garden area at the west end of the green.
- Replacement of the fencing around the Green.
- Completion of the naturalisation areas on/around Brickendon Green.
- Investigate measures for the mitigation of fly tipping events in the Parish

6. Update from the District Councillor:

Not in attendance

7. Questions from the public:

None.

8. Close of meeting by the Chair: Cllr Roberts closed the meeting at 7.40pm