

Fanshaws Room Committee

FANSHAWS ROOM

Brickendon Liberty Parish Hall, Brickendon Green, Herts SG13 8PG

BOOKING FORM/INVOICE

Booking is not confirmed until this form is completed by the hirer and returned to the booking manager

Date(s) required:

Time:

Description of event:

Name of Hirer:

Address:

Telephone:

email:

Amount due:

Payment can be made by cash or by BACS to:

Brickendon Fanshaws Room Management Committee

40-24-13

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to be paid not later than fourteen (14) days before the event.

Tables and chairs are for use inside the hall and should not be removed for any reason.

As the 'Hirer' I agree to be present in the Hall throughout the hiring and have read and agree to abide by all the 'Conditions of Hire'.

Signature of Hirer..... Date.....

Please send your cheque to:

**Brenda Lambie, 'Greenside', 9 Brickendon Green, Brickendon, Herts, SG13 8NZ
(01992 511551) brendalambie@hotmail.com**

Unless otherwise arranged, collect, and return, the key from this address which is the first house opposite the Farmer's Boy PH on the road towards Brickendon Golf Club