

**Fanshaws Room Committee meeting
held in Fanshaws Room
Thursday 28th July 2022**

Present: Linda Ashley, Robert Williams, Lawrence Price, Jean Retallick, Janet Burger, Alison Blakey

Apologies for absence: Tony Roberts, Brenda Lambie

Minutes of previous meeting and matters arising

There were no matters arising and the Minutes were signed as a fair report

Treasurer's Report

Robert Williams reported that there is £30,539 in the current account and £9,546 in the deposit account.

Hall Report

Brenda emailed her report to the committee saying that the new emergency exit doors have been ordered and should be fitted this Autumn. Bookings are looking up, but none are being taken for the two weeks before and after the fete as Tony has asked it be made available for storage etc. Brenda will be organising the Dog Show and it is all in hand.

Brickendon Fete

Linda Ashley read Tony Roberts report on the Brickendon Fete (as of 21 July 2022).

The following attractions are confirmed bookings:

Band

Supplementary Singer

Magician (same as Jubilee event)

Additional Children Entertainers (Balloon Artist and one other)

Punch & Judy

Dog Show

Paradise Wildlife Park

Celtic Harmony Camp

Carousel (Chair o'Planes)

Police (subject to availability on the day)

Fire Brigade (subject to availability on the day)

St Johns Ambulance

Army Cadets

Bayford School

Pete's Wood Turning

Ice Cream Facilities - 2No. (see below awaiting confirmation comment)

Food Outlets - 2No. (looking at a 3rd option as previous one identified has now dropped out)

Drinks Outlet (fully staffed bar – beers, lagers, wines etc)

12/14 "Craft" stalls (can't confirm exact numbers who have paid deposits until latest bank statement available)

Fanshaws Room Refreshments.

Awaiting confirmation from:

Woodland Trust
Hertfordshire Bee Society
Wildlife Trust
Guide Dogs for the Blind
Daulish Ice Cream

Intended Village Games etc (subject to getting volunteers to run):

Ladder Game
Skee Ball
Football
Tombola
Cake Stall
Bric -a brac
Books
Coconut Shy
Horse Shoe
Hook a Duck
Information Tent

Further Items to be pursued:

Tractor display (Ollie Peters has offered – Tony to contact and confirm)

Car Parking:

All as last year, initial public influx on the west end of the green with stall holder parking along the east side.

Contingency arrangements have also now been agreed with the following:

First overflow option – Brickendon Grange Golf Club
Second overflow option – The Church
Third overflow option – Celtic Harmony Camp

We will be taking both cash and have a card reading facility in play.

Sponsors:

Currently we have received confirmations amounting to £1,050

Raffle Prizes:

Currently we have received confirmations of 7 significant prizes.

Additional On Site Facilities:

We intend to have some additional litter bins on the green and temporary toilets (2No.) for use as male facilities with both the toilets in Fanshaws dedicated to female use.

Farmers Boy:

The new landlord (Ben Harris) has expressed his support for the fete and will be open on the day – he is also letting us use the walkie talkie facility that was left by Mitch which will help communications on the day.

Raffle:

It is the intention that we hold only 1 raffle (as opposed to an additional one for the car-parking) – tickets for which are being produced to facilitate easier completion and inclusion in the draw and will be sold via the information tent and we would like by “floating sellers” if we can find sufficient resources – we expect this to be a significant contributor to the fete income so we are keen to “man or woman” this as well as we can. The draw will take place close to the end of the fete albeit quite when we are still considering along with the overall programme of events.

Administration Stuff:

We are currently finalising adverting leaflets, social media posts, programmes, etc., with printers already on notice and ready to go.

Adverts will be posted in the August newsletter for Brickendon Liberty and the Hertford 100 Church Magazine.

We have decided not to place an advert in the Mercury but will be distributing leaflets to other local outlets and the Hertford tourist centre among others.

We have agreed with Fine & Country Estate Agents that they can put up Fete advertising boards outside a limited number of properties around the green and elsewhere in the Parish and if possible at identified addresses in Hertford and Bengio – they will contribute in addition to the sponsorship they have already confirmed an additional £10 for each board.

We have already identified the properties around the green but if anyone on FRC knows of someone in Hertford or Bengio willing to have a board outside their house for approx. 3 weeks (2 before and one after the fete) can they please let me know before the 4th August.

The golf club will be cutting the grass on green in the week beforehand.

Charities:

We would like to nominate the Children’s Meningitis research charity as we have a number of incidences in the local community who have been impacted by this terrible condition – we would in addition welcome the FRC to nominate one, if not two others to whom donations of we suggest, at least £500 could be made.

THINGS WE STILL NEED HELP WITH:

1. As always Volunteers – to run village games and stalls – please can the FRC use its contacts/influences to seek out any (we have already Mhari, Emma (at the golf club), Athena & Oscar, hopefully Jean & Margret to do Bric a Brac) and ask them to contact me.

2. We need cakes – and lots of them, can Brenda? Post an appeal similar to that which was sent out for the Jubilee event please and again everyone on the FRC to get whomever they can to get baking? Confirmation to me please.
3. We need tombola prizes – again can FRC put the word out on this please. I'll be posting on the local "Brickendon Matters" WhatsApp group an "appeal" for same and I know Brenda will be including in the newsletter – any other communications to the community at large would be welcome too.
4. Volunteers to erect gazebos and take them down – again, I'll be posting on the local "Brickendon Matters" WhatsApp group an "appeal" for same and I know Brenda will be including in the newsletter – any other communications to the community at large would be welcome too.

FRC discussed possible local charities to receive a donation from the Fete proceeds. The Hertford Food Bank and a local refuge charity were decided on. Lawrence will look into which refuge charity would be most appropriate and also get some information on Trent Park Animal Charity. It was also agreed that the Children's Meningitis Research Charity would be the national charity for this year.

Christmas Events

Janet Burger reported that the Children's Party will be held on 3rd December at 12.30 in the Marquee at PWP. David Bertram will organise the event and Soloman will be asked if he will be Father Christmas again this year.

The older children (up to age 14) will be given Amazon vouchers.

For the oldest residents in the village. It was proposed that Ben Harris (Farmers Boy Landlord) be asked if he would host the event. If not Hampers were suggested as they were very popular during Covid Christmas'

AOB

None

Meeting closed at 8.26