

# BRICKENDON LIBERTY PARISH COUNCIL

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Minutes of meeting held 26<sup>th</sup> January 2017 in the Parish Hall, Fanshaws Room

**Present;** Cllr John Lambie (chairman), Cllr Julia Camp, Cllr Leslie Kotting,(vice chairman)  
Cllr Tony Roberts, Cllr Lynn Whitnall

**In attendance:** Laura Brooks-Payne (Parish Clerk) and 4 members of the public including District Councillor Charlotte Snowdon. PCSO Neil Major.

1. **To receive apologies for absence:** none
2. **To receive declaration of interests:** items on the agenda: Cllr Camp for planning application at Jepps Farm and Cllr Kotting for planning application at Long Leys.
3. **To approve minutes of the council meeting 24<sup>th</sup> November 2016.** Approved unanimously, signed by Chairman.
4. **Matters arising:** Matter from last meeting, Poor BT service in the parish. Charlotte Snowdon asked for councillors to provide names of residents in Wormley West End. These are residents who have already entered into a scheme for improving the service. This will enable Charlotte to gain information from them. Cllr Whitnall will also provide details of who the provider is at Paradise Wildlife Park. Lawrence Price has been in touch with countryside Management regarding the pond, matter is progressing.
5. **Parishioners Comments:** Resident reported gullies have been cleared outside Holy Cross Chapel. We await a heavy rainfall to know if the problem has been rectified. Resident reported a rut in the road outside Sweetings, Cllr Roberts to report to East Herts Council. Resident reported increasing problem of parking in Brickendon Lane, Cllr Camp to write to East Herts Council regarding extending existing laybys.
6. **To receive correspondence:** Letter received by clerk from Brickendon Grange Golf Club regarding damage to track on village green. Open Spaces Membership £45 annually, agreed unanimously. Clerk to action. Cllr Kotting received a letter from East Herts Council regarding removal of the public phone box outside 3a Brickendon Lane. Unanimous decision for it to be de-commissioned but for the parish council to keep the phone box. ACTION - clerk to write to East Herts Council.
7. **Planning:** See attached Document. Parishioners present given copy of the report.
8. **Fanshaws Room Committee:** Minutes of meeting 18<sup>th</sup> January 2017. These were read by Linda Ashley, new Chair for the committee whom the parish council warmly welcomed. See attached.
9. **Highways Matters:** Cllr Whitnall reported that plans are in place to reduce the speed limit along White Stubbs Lane.
10. **Neighbourhood watch and local crime:** PCSO Neil Major reported on the following crimes to date in the parish; 1 Dwelling burglary in August 2016, 1 vehicle crime in September 2016, 1 criminal damage November 2016. We are still seeking a coordinator for neighbourhood watch. ACTION – clerk to organise to put an advert onto website.

11. **Neighbourhood Plan:** Cllr Roberts reported that a meeting was held on 23rd January 2017, attendees Cllrs Camp, Roberts, Lambie and Kotting and Mr Gerry Gay. The committee now has an advanced draft which will be sent to interested parties for comment. Current target for the committee to have the plan back to East Herts Council in the first week of February.
12. **Environment Matters:** Lawrence Price spoke to Countryside Management regarding the pond. He was advised that the parish council cannot carry out any work on the pond until next summer. There is a new officer in post and Lawrence will bring an update to the next parish council meeting in March.
13. **Wormley West End Notice Board Replacement Costs:** Cllr Lambie obtained 3 quotes for 2 noticeboards, circa £1500 plus vat each. Unanimous decision to go ahead. ACTION – clerk to place the order.
14. **Website Review:** Cllr Lambie to receive comments from all councillors within the next week with a view to having an overhaul and update as soon as possible.
15. **2017 Budget:** Unanimous decision to agree the budget.
16. **Proposed Precept:** All lines of precept discussed and a final figure of £13,000 unanimously agreed. ACTION – clerk to complete relevant forms and submit to East Herts Council.
17. **CiLCA Expenses, Course Books and SLCC Membership:** Unanimous decision to purchase the course books for Clerk training, pay for incurred expenses being salary or otherwise towards CiLCA training and for the parish council to become members of the SLCC (society of local council clerks.)
18. **Payment of accounts and financial Statement;** to receive and approve the payments and accounts since last meeting: RESOLVED.
19. **Items for next agenda:** benches and bins, car parking.
20. **The next Parish Council Meeting:** 23<sup>rd</sup> March 2017.

There being no further business the meeting closed at 9.40pm.  
LBP 31.01.17

Signed;

31<sup>st</sup> January 2017