

BRICKENDON LIBERTY PARISH COUNCIL

Minutes of Parish Council Meeting held on Thursday 22nd November 2018 at 7.30pm at Fanshaws Room, Brickendon Lane, Brickendon Liberty

Present; Cllr Lynn Whitnall (chair), Cllr Leslie Kotting,(vice chair), Cllr Julia Camp, Cllr John Lambie, Cllr Tony Roberts

In attendance: 4 members of the public. County Councillor Johnathan Kaye.

- 1. To receive apologies for absence and approve;** none
- 2. To receive declaration of interest and dispensation;** none
- 3. To approve minutes of the parish meeting on Thursday 27th September 2018;** Cllr Lambie reported that following the firework display £156 was raised through collections made in the free car parking area on Brickendon Green by Isabel Hospice. The Farmers Boy Public House will also contribute another £100. Brickendon Fete held in September made a net profit of just under £3000. A brilliant effort all round. The Goat Willow tree on the green has been felled this week, local residents are welcome to take the logs for private use.

4. Matters for future consideration and public participation;

A resident reported that in Wormley West End (WWE), many of the road signs including 30mph, Chevrons and No Through Road signs were stolen approximately two years ago and not all had been replaced. In addition the residents were also concerned with speeding through WWE and faint or non-existent road markings at the junction of West End Road, approx. 75m on from the Woodman & Olive Public House, making it very dangerous. In particular the resident reported frequent 'grab' lorries and 40 tonne vehicles regularly missing the turning for Paramount Plants and Brookfield Farm, forcing them to have to turn in dangerous places. This is all resulting in the verge banks being eroded.

The same resident reported that the Woodman and Olive Public House has four 'A' frame advertising boards outside on the small verge, which he found excessive in a small hamlet.

A resident reported that the hedges alongside the road on Pembridge Lane neighbouring the golf club and Brickendon Lane opposite Bourne Orchard require cutting back. Pedestrians are currently forced to walk further into the road.

A resident reported that four years ago she offered to help with replacing the map sign on the village green, it being very weathered and in a poor state. Time has gone by and the offer is still there. The same resident also asked if the path that runs down to the station for pedestrians can be extended further alongside the village green thus meeting the existing pavement. Cllr Lambie explained that this would be very costly having been very involved in the creation of the path a few years previously and would involve a complex procedure and highways approval. It was also reported that the path gets overgrown regularly and Cllr Kaye advised that he will report to highways on the PC's behalf.

The same resident also enquired about the PC doing a parish questionnaire as carried out a few years previously. Since then there are many new residents that may be interested in participating more fully in village life. Clerk suggested that as the 2019 council elections are drawing nearer, this may be a way of combining engagement and councillor recruitment.

A resident reported that the gullies were blocked again outside Holy Cross Chapel.

ACTION – Cllr Camp to contact Highways regarding the stolen signs. Clerk to contact Paramount Plants and Brookfield Farm to ask for improved signage. Cllrs will view the advertising boards on their next planning visits. Clerk to contact Cllr Kaye in order for him to contact Highways on the PC's behalf to have the hedges cut back. Clerk to contact AH Nichols

and Brickendon Grange Golf Club re Hedges in Pembridge Lane and Mr Dave Smith for hedges in Brickendon Lane. Clerk to add an item to the next agenda regarding old map sign on green. Cllr Kaye advised he would also investigate the replacement of signs, missing white lines in WWE and blocked gullies outside Holy Cross Chapel. Cllr Lambie to investigate the cost of a hard surface joining the two paths and clerk will add to next agenda. Clerk to add 'parish questionnaire' to next agenda.

5. **To receive the Neighbourhood watch and local crime report;** Clerk reported the latest crime statistics for September in the following postcode areas; SG13 8PB – 2 counts of anti-social behaviour, 1 count of public order and 1 theft from a person. SG13 8QJ – no crimes, SG13 7QA – 1 count of anti-social behaviour, 1 burglary. Neil Majors, the local PCSO had also given detail on the following; Between the dates of 7th July and 2nd August there was criminal damage to a car in Fanshaws Lane. The IP believes that they were targeted. This was probably due to a parking issue. On 19th September there was a theft of a purse whilst the IP was attending a local business. On 28th September there was a public order crime in the woods. This was an argument over rights of way between a dog walker and someone working in the woods. Cllr Camp reported the next Police Barn Meeting is being held on Thursday 6th December at 9.30am at Halfway House, Hunsdon Road, Stanstead Abbots.
6. **To receive the minutes from the last Fanshaw's Room Committee meeting;** As already reported in item 3, Cllr Lambie reported that the fete was a great success. Cllr Whitnall had attended the 'thank you' event in the parish hall for all involved in the fete which was a great evening and well attended. Cllr Lambie reported that the firework night had drawn in approximately 1000 attendees. There were rides and games for young children, it was well organised and traffic cone usage was very effective.
7. **To approve the firework night parking risk assessment;** Clerk had circulated this to Cllr's prior to the meeting, this was approved and signed by Cllr Whitnall.
8. **PLANNING**
 - 8.1 *Current planning report;* Cllr Kotting went through the planning update circulated by the clerk prior to the meeting. There are five new applications which Cllrs were to visit and comment on in the coming week.
9. **TRANSPORT & HIGHWAYS**
 - 9.1 *To report on progress on repairs to the un-adopted road on the village green;* Clerk had sent a follow up email to the Golf Club this week.
 - 9.2 *To discuss the vehicle speeds coming into the village from Bayford Station;* Residents living close to the 30mph signs on the hill from Bayford Station had reported to Cllr's that excessive speeds were regularly seen and suggested 'repeater' 30mph signs. Cllr Camp had been in contact with Highways who had advised that the road is a national speed limit (NSL) until reaching the village when it turns to 30mph. Repeater signs are not allowed on NSL roads unless there are street lights. Highways recommends that speeding concerns are reported to the Police in the first instance who can advise on enforcement priorities and/or arrange a survey. If evidence of non-compliance is found and enforcement activity has no impact then the County Cllr may be able to help with the Highways locality budget.

ACTION – Clerk will report to the Police

10. **NEIGHBOURHOOD PLAN;** nothing new to report

11. **ENVIRONMENT**

- 11.1. *To receive an update on Bushcraft leaving Brambles wood;* Cllr Lambie reported that the compound is still in situ and the enforcement officer has been contacted to ensure all equipment is removed.

- 11.2.** *To update and/or approve cost of the bench & information board in Brambles Wood to commemorate WW11; William Ashley had received quotes which had been passed to the clerk. It was not clear if the size of the information board was to be A1 or A2, and inclusive or exclusive of graphic costs.*

ACTION – Cllr Roberts will liaise with the companies and William Ashley to ascertain correct prices/sizes.

- 11.3** *To update on the progress for additional parking in the village; Cllr Roberts would like to register the small areas of verge in order for the PC to own and therefore utilise these as additional parking areas.*

ACTION – Clerk and Cllr Roberts to arrange a meeting date so that Clerk can deal with the registration process.

- 11.4** *To approve costs for additional security barriers & fencing for the Village Green; Cllr Lambie reported that the work was taking place to secure the village green from trespassers with additional gate and fencing at a cost of £690 which was unanimously approved.*

- 11.5** *To update on new postbox installation and the PC acquiring the old post box; Cllr Roberts had been assured by Royal Mail that the PC would acquire the use of a heritage lamp post box installed in place of the one that had been removed. It transpired that in fact they do not have any. Royal Mail can however obtain a Heritage freestanding post box. Cllrs unanimously agreed that this was the way forward. Cllrs also agreed that Cllr Roberts was to sign for the old box when it comes back into the PC's possession noting that it was a condition of the transfer that it would not be sold on.*

ACTION: Cllr Roberts will liaise with Royal Mail once again to agree for the oldest freestanding post box available to be put in situ.

- 11.6** *To discuss the PC registering for ownership of Brickendon lane village verge; covered in item number 11.3*

12. FINANCE

- 12.1** *To approve the financial statement and payment of accounts; Clerk had circulated the accounts prior to the meeting which were unanimously approved.*

- 12.2.** *To approve amended financial regulations – clerk had circulated these prior to the meeting which were unanimously approved.*

Cllr Lambie asked for Cllr approval for the cost a metal truck cart to move items in and out of the new storage facility (£60) and a solar shed light (£25), this was approved.

- 13** **To receive correspondence;** Clerk advised the subscription for HAPTC for 2019-20 would be £386.22. A letter had been received by the clerk from Citizens advice Bureau (CAB) asking for a donation for funding. Cllrs agreed that it was a good cause that residents would benefit from the service from time to time and agreed to donate £250. A letter from East Herts District Council (EHDC) had been received advising that the East Herts District Plan had now been adopted by the council on 23rd October 2018.

Cllr Lambie commented on the email on the Annual Budget Survey and asked the clerk to add the Southern Bypass Consultation to the next agenda.

ACTION – clerk to add item to agenda and arrange the CAL donation.

- 14** **To approve PC Meeting Dates for 2019;** Clerk had circulated the dates prior to the meeting, dates were approved as follows; 24th January, 28th March, 16th May, 25th July, 26th September, 28th November 2019.

15 To receive announcements (for information only); Cllr Lambie reported that the 25 bags of salt that the clerk had ordered had now been delivered to the PC. 5 bags were to be delivered to the Highfield Residents Association.

ACTION: Cllr Lambie to arrange the delivery of salt.

16 Confirmation of the date of the next meeting of the Council: 24th January 2019

17 To close the meeting; Cllr Whitnall closed the meeting at 9.17pm.

Laura Brooks-Payne
Clerk,
28th November 2018

DRAFT