

# BRICKENDON LIBERTY PARISH COUNCIL

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Minutes of Parish Council Meeting held on Thursday 30<sup>th</sup> September 2019 at 7.30pm at Fanshaws Room, Brickendon Lane, Brickendon Liberty

**Present;** Cllr Tony Roberts (Chair), Cllr Julia Camp, Cllr Hannah O'Donnell, Cllr Philip Cosford, Cllr Alastair Whittaker

**In attendance:** 14 members of the public, Laura Brooks-Payne (clerk)

**1. To receive apologies for absence and approve;** District Cllr Charlie Rowley and County Cllr Jonathan Kaye

**2. To receive declaration of interest and dispensation;** Cllr Roberts for 8-10 Fanshaw's Lane planning application which backs onto his property.

**3. To approve minutes of the parish meeting on Thursday 25<sup>th</sup> July 2019;** It was agreed to change the wording in item 6 on the last meetings minutes. The minutes were then approved.

**4. Matters for future consideration and public participation;**

A resident asked what involvement the PC has in the unauthorised siting of a caravan on land near IMI. Cllr Roberts advised that this would be discussed later, it being an agenda item.

**5. To receive minutes of meeting of the last Fanshaw's Room Committee;** Brenda Lambie reported that the last meeting held was mainly a review of the fete. The committee was staggered at the turn out on the day which was very successful once again. There will be a 'thank you' evening held in Fanshaw's room on 18<sup>th</sup> October at 7pm for all involved. The tennis court is likely to have some maintenance work carried out next Spring. The possibility of having a green bin for garden waste, leaves etc near to the tennis courts was discussed. This could be slightly problematic as others may use and the siting of it. Cllrs Roberts and Whittaker suggested a wooden structure be built near instead and offered to help with installing it.

**6. To discuss the Fireworks display on 2<sup>nd</sup> November;** Cllr Roberts reported that the PC were not directly involved in the organisation of the event, but the PC owned stakes and traffic cones will be used on the night and parking will be on the village green. Brenda Lambie advised that the charity chosen for this year is Guide Dogs for the Blind. It was agreed that the clerk will send an email to Mitch at The Farmers Boy PH to confirm that the use of the green for parking purposes was conditional upon any damage thereby caused would be reinstated at the Farmers Boy cost.

**7. To discuss the litter pick on 17<sup>th</sup> November;** Resident John Lambie reported that he has organised the events in past years but would not be able to partake physically this year. Cllr Roberts asked John if he would take care of the admin side of things prior to the day as he has undertaken this before and that the PC would organise the physical work on the day which John kindly agreed to. The event will run from 10am until midday.

**8. To receive a report on highways matters;** Cllr Camp reported that she is liaising with her contact to discuss the possibility of 'reduce speed' signs through the village. She also reiterated again that residents should continue to report problems with the highway ie, potholes, blocked gullies etc, on the Herts County Council website.

**9. To receive a report on incidents of local crime;** Clerk advised the most recent local crime report was for the month of July as follows; within a mile radius of EN10 7QA – 7 crimes reported, SG13 8QJ – 1 crime reported, SG13 8PB – 4 crimes reported. Cllr Roberts commented that there seems to be a gradual increase in rural crime in the area and urged residents to report crimes to the Police reiterating the need for local vigilance and use of the OWL scheme. In depth information on local crime can be found at [www.crime-statistics.co.uk](http://www.crime-statistics.co.uk).

**10. To update on progress for a modernised PC website and communication;** Cllr O'Donnell is working with the current website provider to enhance, update and improve the current PC website and continues to do so.

**11. To receive a report on the Neighbourhood Plan:** Cllr Roberts had nothing new to report. Cllr Roberts has been in communication with a new resident with relevant experience who is keen to get involved in future discussions. Cllr Roberts will organise a meeting with the new resident and Cllrs to discuss further.

**12. PLANNING – To receive a report and discuss recent applications;** Clerk had circulated the latest report prior to the meeting. Cllr Roberts will arrange a date to view the new applications with Cllrs.

**12.1 To update on planning issues surrounding Spring Meadow;** Cllr Roberts reported that this is specifically in relation to the access across the verge where the land is not owned by the developer. The PC has written to East Herts Council (EHC) and received a non-satisfactory letter in reply. Cllr Roberts has drafted a response. Clerk will send the letter to the leader of the Council and the CE.

**12.2 To update on Eden House retrospective planning refusal;** Cllr Roberts explained that the PC is very aware of the issues at this site of an unauthorised use of a caravan at the bottom of Fanshaw's Lane. The PC is active and engaged with all concerned residents and statutory bodies involved and are taking appropriate legal advice. The PC are aware that currently no enforcement case is in place. Kim Bowers, senior enforcement officer at EHC is currently carrying out negotiations with the occupants. The PC are seeking to ensure that the site is not occupied long term.

### **13. TRANSPORT & HIGHWAYS**

**13.1 To report on progress on repairs to the un-adopted road on the village green:** Cllr Roberts reported that he has had communications with the general manager at the golf club and that reparations will take place mid- October. It was reported however that repair work already undertaken was already failing and that potholes had reappeared. Cllr Roberts had emailed again to ask if these areas could be repaired again.

### **14. ENVIRONMENT**

**14.1 To receive an update on the information board for Brambles wood:** Cllr Roberts has passed on the feedback received from both the clerk and William Ashley on the previous draft and is awaiting the revised layout/content artwork from the designer.

**14.2 To update on the PC registering for ownership of Brickendon lane village verge;** Cllr Roberts reported that he had not been able to progress the issue due to other parish related commitments but will seek to progress in the near future.

**14.3 To update on progress relating to extending the path to the station;** Cllrs Whittaker and Roberts agreed to meet and discuss the potential options and costs and report back on or before the next meeting.

**14.4 To discuss positioning of old EV11 post box –** Cllr Roberts advised that when Cllrs meet to view the new planning applications this would be discussed and viewed at the same time.

**14.5 To update on the renovation of the Telephone box;** resident John Lambie reported that initial investigations had taken place in conjunction with a local builder and it had been decided that to straighten the box it will need to be lifted and cemented back in position. Redecoration can then commence.

**14.6 To update on unauthorised parking on the village green –** Cllr Roberts has visited the alleged resident's property several times with no answer. It was agreed that the clerk will purchase 6 'No Overnight Parking' signs to put in the problem areas to help alleviate the problem. Cllr Roberts confirmed

that in conjunction with Cllr Cosford still look to contact and talk to the individuals considered to be responsible.

## **15. FINANCE**

**15.1 To approve the financial statement and payment of accounts:** Clerk had circulated the accounts prior to the meeting. These were approved unanimously.

**15.2 To approve purchase of a table tennis table for the village green;** Clerk had not received any quotes from the Fanshaw's room committee. It was discussed and agreed that although Cllrs supported the idea in principle but had serious doubts as to the long-term use of such an item. FRC members present agreed to discuss this again at their next meeting.

## **16. Matters for future consideration and confirmation of the date of the next meeting on Thursday 28<sup>th</sup> November 2019 at 7.30pm, and confirmation of meeting dates for 2020 previously circulated;**

Meeting dates confirmed.

Cllr Camp reported that rubbish was being dumped at the rear of the Scout hut in Cock Lane. Cllr Roberts agreed to speak to EHC planning department regarding this.

**17. To receive correspondence;** Clerk had received a letter from the local Air Ambulance service requesting donations. It was discussed that this is a very worthy cause and agreed to ask FRC to make a donation. This will be discussed in their next meeting.

**18. To close the meeting;** Chair closed the meeting at 9.25pm.

Laura Brooks-Payne  
Clerk  
7<sup>th</sup> October 2019