

BRICKENDON LIBERTY PARISH COUNCIL

Minutes of Parish Council Meeting held on Thursday 23rd January 2020 at 7.30pm at Fanshaws Room, Brickendon Lane, Brickendon Liberty

1. To receive apologies for absence and approve;

Cllr Hannah O'Donnell, Clerk Laura Brooks-Payne, County Cllr Jonathan Kaye, Linda Ashley (FRC).

2. To receive declaration of interest and dispensation: None

3. To approve minutes of the parish meeting on Thursday 28th November 2019;

Paragraph 2 under item 4 to be amended to read, "A resident reported that the footpath surface is uneven between No.1 Fanshaws Lane and the Farmers Boy pub".

Otherwise the minutes were approved.

Matters Arising:

It was confirmed that:

The Clerk had contacted the Farmers Boy on 04/12/19 and agreed that the required reparations to the Village Green following the firework display parking would be repaired at a suitable time in the coming spring.

The leaf clearance work at the tennis courts had been completed.

Cllr Roberts and John Lambie had held a meeting on 04/12/19 and determined that the triangle of land on the western edge of the Village Green was included within the same designation under VG75 and owned as far as could be determined by Ms Wallace/Mr Jenson. It was suggested by Cllr Whitaker that 2/3 removal posts be inserted into the current post line to facilitate mowing of the area.

The informal meet and greet session had been arranged for Saturday 25th January at 2 – 3.30pm in Fanshaw's Room.

The permeable hardstanding in the front garden at number 12 Brickendon Green had been completed.

The Clerk had sent an email to District Cllr Jonathan Kaye thanking him for his assistance in getting the white lines replaced Brickendon Lane/Pembridge Lane junction.

The Clerk had sent a letter dated 03/12/19 re the issue of a Certificate of Lawful Use at Spring Meadow to Linda Haysey at EHC who had responded and confirmed this had been passed onto Richard Cassidy and had also requested a review of the process which as it stands does not require EHC to consult with the PC in respect of this particular matter.

4. Matters for future consideration and public participation;

A resident observed that following the removal of the leaves on the tennis court surfaces there was a considerable amount of moss and questioned whether the courts should be closed. It was confirmed that the moss clearance was in hand and that the courts were in fact not being used other than by one individual who was practising under the supervision of her father.

Cllr Whittaker also reported that part of the court area was being undermined by the roots of a nearby tree and work would need to be undertaken to repair the same.

A resident reported that one of the streetlamps on Fanshaws Lane was out - 1st on the rhs 30m from the Farmers Boy. Cllr Camp advised that the general public could report this type of issue to Highways using the on-line fault reporting process. Cllr Camp confirmed she would log the issue.

A resident observed on the dangerous roadside parking which was now taking place regularly on Brickendon Lane just over the brow of the Bayford Station bridge - whilst not within the parish boundary Cllr Camp confirmed she would log the issue with her police contact and the Clerk would send an email to Bayford PC to ask them to do the same.

A resident asked if anything could be done about the recent flooding on and around Well Pond Green - where it was considered that some drain/ditch blocking had occurred - again Cllr Camp confirmed she would log the issue.

Cllr Roberts, on behalf of Cllr O'Donnell, noted that there had been a request from the residents in and around Ducketts Lane, that a roadside salt box be provided - Cllr Camp suggested that if the residents source the box themselves they could collect any required salt from the stockpile adjacent to the tennis courts.

Cllr Roberts, advised that whilst it had been agreed to carry out the required reparation work to the existing play equipment on the Village Green, it could be a better option to consider a complete revamp of all the play area. It was agreed that this should be investigated before the next meeting and see what costs might be involved.

It was noted that a new outside light had recently been installed at one of the properties overlooking the Village Green, and that it was considered to be causing considerable light pollution across the immediate area. Cllr Roberts confirmed he would contact the resident and ask if something could be done to mitigate its effect.

5. To receive Fanshaw's Room Committee latest report;

Brenda Lambie advised that no meeting had been held since the last report - however it was confirmed that the several Christmas parties organised by the FRC had been a great success and that plans were being put in place for a summertime event on the 19/06/20.

It was also noted that the 2020 Village Fete was to be held on the 06/09/20 and that it was the intention to "sub-contract" out the parking aspect. Further details to follow.

6. To receive a report on highways matters.

Cllr Camp reported that she had received several documents relating to speed control and reporting by residents which she needed to review before bringing forward a proposal for potential action. It was noted that there appeared to be a requirement for volunteers to undertake monitoring together with the completion of a petition. Cllr Camp

will send appropriate links to the Clerk for her information. It was noted that an article could be included both in the Newsletter and on the PC website.

7. To receive a report on incidents of local crime - In the absence of the Clerk - there was no report available.

8. To update on progress for a modernised PC website and communication - In the absence of the Cllr O'Donnell - there was no report available. It was however noted that the website was up and running and had received favourable responses.

9. To receive a report on the Neighbourhood Plan - Cllr Roberts reported that the meeting arranged for 09/01/20 had been cancelled due to illnesses and work commitments and a new date was to be arranged to discuss the next move.

10. PLANNING – To receive a report and discuss recent applications – Clerk had circulated the latest report prior to the meeting. Cllr Roberts briefly went through the latest applications of which Cllrs had also recently visited.

10.1 To update on the issues relating to mobile homes situated on land next to Long Leys – Cllr Roberts reported that East Herts Planning Dept had issued a Refusal notice on the 10/12/19. It was not known however if the applicant had appealed this decision or indeed whether EH had issued an Enforcement Notice despite contacting Kim Bowers to enquire about the same. Cllr Roberts to continue to get an update on EH's actions.

11. TRANSPORT & HIGHWAYS

11.1 To report on progress on repairs to the un-adopted road on the village green – Cllr Roberts reported that the Golf Club had still not completed the reparations agreed and would again contact the general manager at the golf club to determine when they would be completed. It was also noted that the residents of Nos. 33,34,35 & 36 Brickendon Green had decided to carry out some pot hole repairs on the gravel track element of the road - the cost of which was £440 excl VAT, it was agreed that the PC would make a on off contribution of £88.00 towards this cost.

It was notwithstanding stated that a long-term solution was required for the maintenance of this road and that all the affected residents needed to come together with the PC to determine what their respective responsibilities were.

12. ENVIRONMENT

12.1 To receive an update on the information board for Brambles Wood – Cllr Roberts confirmed that the board had been delivered to William Ashley and that he was intending to install it in the near future.

12.2 To update on the PC registering for ownership of Brickendon Lane village verge – Cllr Roberts reported that this was still in progress and would report back at the next meeting.

12.3 To update on progress relating to extending the path to the station – Cllr Roberts and Cllr Whittaker have agreed the scope of works required and the work will be undertaken once the weather improves. It was also reported that the landowners had confirmed to the Clerk their agreement to its installation.

12.4 To discuss positioning of old EV11 post box – Cllr Roberts & Whitaker have reviewed the box and concluded that the only realistic option is to remove the back box and mount the front at a site as yet to be decided. Cllr Roberts to undertake the work to remove the back section.

12.5 To update on the renovation of the Telephone box – In the absence of the Cllr O'Donnell - there was no report available, however John Lambie advised that progress was being made to establish a metered electrical supply and once completed the agreed programme of works would continue.

12.6 To update on unauthorised parking on the village green – Cllr Roberts confirmed he had received the six signs and these would be installed within the coming week.

13. FINANCE

13.1 To approve the financial statement and payment of accounts – The Clerk had circulated the up to date accounts prior to the meeting to all Cllrs. These had been viewed and were approved.

14. Confirmation of date of the next meeting on Thursday 26th March 2020 at 7.30pm – date approved

15. To receive correspondence – none

16. To close the meeting – Meeting was closed by the Chair at 9.00pm.

Cllr Tony Roberts
Clerk
24th January 2020