

BRICKENDON LIBERTY PARISH COUNCIL

Minutes of Parish Council Meeting held on Thursday 26th November 2020 at 7.30pm at Fanshaws Room, Brickendon Lane, Brickendon Liberty

Covid-19 Note – Meeting held via ZOOM due to the Covid-19 Pandemic

Present; Cllr Tony Roberts (Chair), Cllr Julia Camp, Cllr Hannah O'Donnell, Cllr Philip Cosford, Cllr Alistair Whitaker

In attendance; Laura Brooks-Payne (Clerk)

- 1. To receive apologies for absence and approve:** District Cllr Jonathan Kaye
- 2. To receive declaration of interest and dispensation:** none
- 3. To approve minutes of the parish meeting on Thursday 24th September 2020:** discussed and approved.

STANDING ORDERS SUSPENDED

4. Matters for future consideration and public participation: no public in attendance. Cllr Roberts advised that the Tennis Courts need attention. There is a lot of moss growth and the nets need replacing. Cllr Roberts will liaise with Brenda Lambie.

STANDING ORDERS REINSTATED

5. To receive Fanshaw's Room Committee latest report: no attendance, Cllr Roberts will ask for an up to date report.

6. To receive a report on highways matters: Cllr Camp reported that inconsiderate and dangerous parking is regularly occurring alongside the village green. Cllr Camp met with the local police officer to discuss the matter. It was agreed that ticketing vehicles may not be effective, yellow lines are possibly not the answer because this is unlikely to be policed regularly. Highways are also investigating whether the village green barrier fencing can be moved to the other side of the pavement, which would not leave room for cars to park there.

Cllr Camp reported that from 30/11/2020 to 4/12/2020 there will traffic lights on Brickendon Lane from Fanshaws Hall to the Station.

7. To receive a report on incidents of local crime:

Cllr Camp reported the following crimes 1/9/2020 to 23/11/2020;

23/09/2020 Attempted theft of cooking oil. Offenders disturbed and made off.

25/09/2020 Trailer stolen from tree contractors in White Stubbs Lane.

19/10/2020 Interference of two vehicles parked in Fanshaws. Good quality CCTV seized, and a picture of the offender has been published in the press.

24/10/2020 Female found in possession of Cannabis in one of the car parks in Broxbourne Woods.

03/11/2020 Four Batteries stolen from a farm

12/11/2020 Pump stolen from road contractors working around Pembridge Lane

Cllr Camp will advise of details to report waste dumps to enable a crime reference number to be obtained.

8. To receive any further information on the possible Neighbourhood Plan: Cllr Roberts reported no progress but will endeavour to look at this before the next meeting.

9. PLANNING – To receive a report and discuss recent applications; The Clerk had circulated the latest planning application document. The PC had visited and made comments on a number of applications.

10. TRANSPORT & HIGHWAYS

10.1 To report on progress on repairs to the un-adopted road on the village green: It was reported that the repairs had still not been repaired. It was discussed whether the PC would contribute regularly to the repairs of the un-adopted road. Cllr Camp will look into whether the road is 'mapped' by Highways. The Clerk will email the general manager of the golf course again to ascertain when this will be repaired.

11. ENVIRONMENT

11.1 To update on the PC registering for ownership of Brickendon lane village verges: Cllr Roberts reported that it could be possible to register the verges with land registry and work is ongoing.

11.2 To update on progress relating to extending the path to the station: Cllr Roberts, O'Donnell and Whitaker have recently visited the area with a view to carrying out the work. Cllr Whitaker will ascertain what will be needed and will let the clerk have details of this and additionally two companies that the PC could approach for quotations.

11.3 To discuss positioning of old EV11 post box: Cllr Roberts has removed the back from the post box and it was discussed a possible site to re-erect is on the outside of Fanshaws Hall as a piece of village history. It was suggested an information plaque could be made to explain the history. Cllr Roberts and the Clerk will progress this.

11.4 To update on the renovation of the Telephone box: Cllr O'Donnell reported that the re-siting of the electrics in the box could possibly be tricky and is currently contacting another electrician. Cllr O'Donnell will progress the matter.

11.5 To update on unauthorised parking on the village green: discussed in item number 6

11.6 To report on renovations to the playground equipment: Clerk reported that refurbishment works had been undertaken and completed. It was discussed that the equipment could be replaced at a later date due to it being quite dated, though it was noted that there was a good range of equipment available that is safe and well used. Cllrs agreed to discuss further.

11.7 To report on the recently held Litter Pick: Cllr Roberts reported that the PC had an excellent effort and turn out of 56 residents last Sunday. It was noted that the PC has now purchased their own equipment for this and future litter picks.

11.8 To note the repair of kissing gate on Footpath 11: ROW Officer Nick Maddox had informed the Clerk that the landowner has repaired the kissing gate where footpath 11 meets Mangrove Lane. It was agreed that the clerk would email the resident that originally brought the matter to the attention of the PC.

12. To discuss website – regular updates and reviews: Cllr O'Donnell reported that the website is up to date and is now updated every couple of weeks.

13. To approve and adopt the Data Retention Policy & Public Play Area Risk Assessment: Cllrs will look at these and approve via email.

14. FINANCE

14.1 To approve the financial statement and payment of accounts; Clerk had circulated the accounts prior to the meeting, unanimously approved.

14.2 To set & approve the budget/precept for 2021-2022; Clerk had circulated the figures to cllrs previous to the meeting which had already been discussed. The Precept for 2021-2022 was agreed at £16,500, the same figure as for 2020-2021. The form had been completed by the chairman and two councillors.

15. Confirmation of date of the next meeting on Thursday 28th January 2021 at 7.30pm: approved

16. To receive correspondence: none

17. To close the meeting: Chair closed the meeting at 9pm.

Laura Brooks-Payne
Clerk
27th November 2020

DRAFT