



BRICKENDON LIBERTY PARISH COUNCIL

Parish Clerk: Laura Brooks-Payne
clerk@brickendon-liberty.org.uk
www.brickendon-liberty.org.uk

Minutes of the Parish Council Meeting held on Thursday 23rd November 2023 at 7.30pm at Fanshaws Room, Brickendon Lane, Brickendon Liberty.

PRESENT: Cllr Tony Roberts (Chair), Cllr Alistair Whitaker, Cllr Hannah O'Donnell, Cllr Cosford

IN ATTENDANCE: Laura Brooks-Payne (Clerk), 6 members of the Public, District Cllr Tim Hoskin

- 1. To receive apologies for absence and approve:** Cllr Amanda Whitaker, County Cllr Jonathan Kaye.
- 2. To receive declaration of interest and dispensation:** None
- 3. To approve minutes of Parish Council meeting on Thursday 28th September 2023:**

Minutes were unanimously approved.

Cllr Roberts advised that he had spoken with the landlady of The Farmers Boy. It was reported that the brewery are not currently minded to fence in the green seating area opposite the pub because planning permission may be required. Investigations are ongoing.

To note, The recent litter pick due to be held, was postponed due to illness.

- 4. To receive a report from District Cllr Tim Hoskin:**

Cllr Hoskin advised that his day to day enquiries received are in general re; planning, parking and waste collections.

The EV Charging contract will be awarded imminently. Cllr Roberts advised that the PC will add the issue to the agenda for January 2024.

Cllr Hoskin advised that there is currently an Air Quality Consultation taking place, ending in 2 weeks, information is on the EH Website.

Standing orders suspended for public participation

- 5. Comments from members of the public:**

A resident noted fly-tipping has occurred in Pembridge Lane. Cllrs advised it has already been cleared as it was not apparent yesterday.

A resident asked if the PC are influential over organisation of the local firework display due to the impact it had on the horses adjacent to the site. The PC suggested that the resident has a conversation with the landlady at the Farmers Boy who organise the display.

A resident had been in touch with the Clerk to ask if there is a possibility of having a Defibrillator situated near to Swallow Grove Farm. It was discussed and noted that there is already a defibrillator within 1km of the site. Cllr O'Donnell will investigate whether the campsite has a defibrillator as this is also close to the area. Cllr Roberts will liaise with the resident to advise.

Standing orders reinstated from here

6. OPEN SPACES

6.1 To update on Defibrillator locations:

Cllr Roberts will get in touch with contacts at both locations to ascertain where they could be sited. See also item 5.

7. FANSHAWS ROOM COMMITTEE

7.1 To receive the latest minutes: See Addendum

8. LOCAL CRIME

8.1 To receive a report on incidents of local crime:

The Clerk had circulated the recent report from the local PCSO. There have been 2 motor vehicle thefts and 1 business theft in the Parish in the last month. The Clerk also reported that our local PCSO Supervisor had been in touch, to ask for meeting dates for attendance next year. With a view to attending when they are able to, and have asked for copies of local newsletters.

9. PLANNING

9.1 To receive the latest planning report & discuss applications:

The Clerk circulated the latest summary prior to the meeting. There are several new applications since the last meeting. Cllrs will organise to visit these. Cllr Roberts read through the ongoing enforcements.

9.2 To discuss recent applications, any new planning enforcements & progress on any outstanding:

Cllr Roberts read through the ongoing enforcements. It was noted that there are still outstanding enforcements, one of which the PC has asked Cllr Hoskin to liaise with Planning at EH .

9.3 To update on the Neighbourhood plan:

Cllr Roberts reported that a meeting had been organised but Cllrs could not attend. Another date will be added to the diary.

10. TRANSPORT & HIGHWAYS

10.1 To discuss and report on any issues arising: None reported

11. ENVIRONMENT

11.1 To update on the PC registering for ownership of Brickendon lane village verges:

Cllr Roberts will liaise with Cllr Kaye (not present).

11.2 To update on progress on fencing surrounding the Village green & green on Fanshaws Lane:

Cllr Roberts, Cllr Amanda & Cllr Alistair Whitaker carried out a site visit yesterday. It was further discussed and agreed that due to the costs involved the PC will make a provision to do part of the fencing each year over the next 2/3 years.

Re the green on Fanshaws Lane, Cllr Roberts confirmed the necessary materials had now been purchased and delivery of these was imminent.

11.3 To update on installing Electric car charger points in the Parish:

See item 4.

11.4 To update on the Environmental Improvement Grant Scheme:

Cllr Amanda Whitaker (not present) is looking at this project. It was discussed that a project needs to be put in place to allow a grant to be obtained. The clerk will liaise with Cllr Amanda Whitaker to ask if any further information has been sought and to arrange a meeting to discuss the matter.

11.5 To update on the potential "naturalisation" of areas on the village green:

Cllr Roberts reported that the public consultation recently held in the village hall was very well received and well attended. The general consensus was to 'renaturalise' the three appointed areas, but to start with one area first. The project will carry on over 3 years to allow flora and fauna to grow & establish. It was discussed and agreed to start with the pond area, together with the area along the back wall of the village green. Cllr Roberts will liaise with the resident who is interested in leading on the project.

11.6 To update on celebration for D Day 80 in June 2024 & beacon purchase:

It was discussed that the PC and/or FRC are interested in purchasing a beacon. The Clerk advised that Little Berkhamsted PC has recently installed a Beacon and timber pole. The Clerk will forward details to Cllr Roberts.

12. FINANCE

12.1 To approve the financial statement and payment of accounts:

The Clerk had circulated the report prior to the meeting. The accounts were unanimously approved.

12.2 To approve the Budget & Precept for 2024-2025:

The Clerk had circulated the Draft Budget & Precept prior to the meeting. Cllr Roberts had been through this and made some amendments. These had been circulated to Cllrs prior to the meeting for their perusal. Each budget line was discussed in turn during the meeting. . It was unanimously agreed to apply to East Herts council for a total of £18,000 precept, representing a small increase on last years figure.

13. Matters for future consideration: None

14. To approve meeting dates for 2024:

25th January, 28th March, 23rd May, 25th July, 26th September, 28th November.

15. Confirmation of the date of the next Parish Council meeting on Thursday 25th January 2024 at 7.30pm: Approved

16. To close the meeting: Cllr Roberts closed the meeting at 9.10pm.

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ADDENDUM

Fanshaws Room Committee meeting
held in Fanshaws Room
Thursday 16th November 2023

Meeting opened at 7.05pm

Present: Linda Ashley, Brenda Lambie, Lawrence Price, Jean Retallick, Alison Blakey

Apologies for absence: Tony Roberts, Robert Williams.

Minutes of previous meeting and matters arising

Minutes approved.

Matters arising

Invitations from Hannah's list of seniors have been sent out.

Brenda has removed the poster from the tennis court.

Treasurers Report

Robert emailed his report.

I enclose a copy of the final Fete summary. It shows that we made a profit of £2,664 down slightly from the original estimate, this was due to extra expenses being declared. Roughly double last years figure, well done.

The balance in the accounts at the end of October is £27,129.98 for both accounts.

I have completed the forms to give Alison and Lawrence access to the online bank account, they will hear from HSBC in due course.

I have paid the fete donations for 2022 to Herts Welcomes Refugees and Herts Food Bank, and am checking the bank details for Child Meningitis. For 2023 donation I have paid Jedidiah.' Alison will contact Robert with the names of the other charities.

Hall report

Bookings are up since Covid but still lower than hoped for. In addition to the regular bookings there are a couple of children's parties. Brenda reminded us that bouncy castles are not allowed in the Village Hall for safety reasons.

Christmas events.

Children under 7 will have a party at PWP on 9th December. David and Steph will buy the presents. Carly at PWP needs to know how many children will attend. Solomon is unable to help this year so John Lambie will be Father Christmas and Brenda his Little Helper. Linda will assist at the party.

Arrangements are being made for the Seniors lunch. Invitations have gone out to those on last year's list and enquiries made as to any others that should be added to this list.

The Christmas tree will be put up on the green week of 11th December. The Village Christmas Social will be on Friday 15th from 7pm to 9pm. Singing Christmas Carols around the tree was thought to be a good idea but too complicated to organise. Mulled wine, red and white wine, beer and soft drinks will be available. There will be an assortment of shop bought and homemade mince pies and sausage rolls. Linda will make mince pies, Alison sausage rolls. Lawrence will organise the music. Brenda has put the event on the Village WhatsApp.

AOB

Jean has weeded in front of Fanshaws Room. Lawrence reported that the first phase of the Naturalising of one areas of the village green will go ahead. Volunteers will be needed.

80th Anniversary of the D-Day landings.

It was proposed that we celebrate the event at the Village Summer Social on Saturday 8th June from 5pm to 9pm. Alison will book the marquee. Lawrence will book the band.

The next meeting to be arranged

Meeting closed at 8.10pm